

# Writing 1011F

Introduction to Academic Writing in English



Professor Jeremy Greenway

Fall 2022

Wednesdays 11:30am-12:30pm

Fridays 11:30am-1:30pm

V207





## Writing 1011F – Introduction to Academic Writing in English Fall 2022

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### 1. Course Information

Writing 1011F (551)

Instructor: Jeremy Greenway

Contact Information: [jgreenwa@uwo.ca](mailto:jgreenwa@uwo.ca)

Office: A104

Office Hours: Wednesdays 9:30am-11:30am or by appointment

Class Location: V207

Scheduled Class Times: Wednesdays 11:30am-12:30pm and Fridays 11:30am-1:30pm

Antirequisites: Writing 0002F/G, Writing 0011F/G, Writing 1002F/G

### 2. Course Description

Designed for students unaccustomed to writing in English, this course introduces and develops writing fluencies for a variety of academic disciplines. Students will acquire an appreciation for appropriate vocabulary, syntax, and style of various discourse communities in preparation for Writing 1021F/G: Critical Reading & Writing in English.

### 3. Learning Outcomes

Students will develop key principles of effective academic writing in a university context, focusing in particular on developing a confident writing voice.

Students will strengthen their understanding of academic research, including searching for sources, summarizing, paraphrasing, and quoting from sources, and critiquing secondary information. Students will work with a scholarly citation format of their choice, incorporating its current conventions into their written work.

Students will liaise with Writing Services at Huron to learn about the ways in which university discourse communities intersect and collaborate.

Students will read a variety of short texts as they begin to identify the nuances of argumentation.

Students will grow their oral communication skills in English through group activities, informal speaking exercises, and in-class debates.

### 4. Textbooks and Course Materials

Dynes, Rhonda, Sarah Norton, and Brian Green. *Essay Essentials with Readings*. 7<sup>th</sup> ed.

Toronto: Nelson, 2019. ISBN: 9780176721282

Available for purchase at [The Bookstore at Western](#)

All other readings are posted on OWL under “Additional Readings.”

## 5. Methods of Evaluation

First Personal Writing Response	Sept 23	5%
Annotated Bibliography	Oct 14	15%
Second Personal Writing Response	Oct 21	10%
Essay Draft	Oct 28	10%
Third Personal Writing Response	Nov 18	15%
Peer Review Letter	Nov 25	10%
Final Essay Draft	Dec 7	25%
Attendance & Classroom Work	ongoing	10%

**Note that there is no final exam in this course**

## 6. Tentative Class Schedule / Syllabus

EE: *Essay Essentials* OWL: posted on OWL in the “Additional Readings” folder

Sept 9	<b>Introduction to the Course</b>	
Sept 14 & 16	<b>Understanding Critical Thinking Introduce Yourself!</b> EE: Chapter 1 (p. 8-15) Chapter 3 (p. 34-43)	
Sept 21 & 23	<b>Preparing to Think What Research Subjects Interest You?</b> EE: Chapter 4 (p. 50-65) OWL: TBA	<b>First Personal Writing Response</b>
Sept 28 & 30	<b>Preparing to Argue Commit to a Subject, and Ask a Question!</b> EE: Chapter 5 (p. 66-70, p. 79-80) Chapter 6 (pp. 81-86) OWL: TBA	
Oct 5 & 7	<b>Preparing to Research Create a List of Possible Answers!</b> EE: Chapter 9 (p. 114-118) Chapter 15 (p. 172-180)	
Oct 12 & 14	<b>All About Paragraphs Write and Perform a Group Paragraph!</b> EE: Chapter 7 (p. 88-101) Chapter 8 (p. 102-113)	<b>Annotated Bibliography</b>
Oct 19 & 21	<b>Analytical and Persuasive Writing Critique a Music Video!</b> EE: Chapter 11 (p. 123-136) EE: Chapter 16 (p. 181-187) OWL: TBA	<b>Second Personal Writing Response</b>

Oct 26 & 28 **Critical Reading: Published Essays** **Essay Draft**  
**Write a Group Letter to the Editor!**  
EE: Rebecca Boyle, "Why Mars is the Best Planet" (p. 278-281)  
Nancy MacDonald, "A Deafening Silence on Aboriginal Issues" (p. 299-302)

### Oct 31-Nov 4 Fall Reading Week

Nov 9 & 11 **Critical Reading: Unpublished Essays**  
**Class Debate: Should We Get Rid of Grades?**  
EE: B. Ferguson, "No More Classes, No More Books" (p. 311-313)

Nov 12 *Last day to drop a first-term half course or a first-term full course on campus and Distance Studies without academic penalty*

Nov 16 & 18 **Writing to Develop Your Style** **Third Personal Writing Response**  
**Extemporaneous Speaking: Thinking on Your Feet!**  
EE: Chapter 23 (p. 326-345)  
OWL: TBA

Nov 23 & 25 **Writing and Revising** **Peer Review Letter**  
**Peer Writing Workshop**  
EE: Chapter 18 (p. 220-234)  
Chapter 19 (p. 235-242)

Nov 30 & Dec 2 **Writing to Explain a Concept (Process Analysis)**  
**Demonstration Speaking: Show What You Know!**  
EE: Chapter 23 (p. 346-361)  
OWL: TBA

Dec 7 **Writing and Editing** **Final Essay Draft**  
**Final Thoughts: How Did You Do?**  
EE: Chapter 20 (p. 243-248)

## 7. Instructor Policies

1. Other than the Personal Writing Responses, which are submitted in class, you **must** submit assignments via OWL at all times. No email submissions are permitted. If you have doubts about or trouble with OWL submissions, please get in touch with me well ahead of the submission deadline and we can figure it out together.
2. When you email me, I will make every effort to respond to you within 24 hours—often much faster—between Monday and Friday. I realize that we all work on different schedules, and I know that your email-attentive hours may differ from mine. Typically, I try to avoid responding to email on weekends, but if you need me to know something on a Saturday or Sunday, chances are I will see it. You can expect a response Monday morning. Other modes of communication work too: if you, for example, see something interesting on Twitter or Instagram, be sure to tag @profgreenway so I can see it too!
3. Other than for reasons of academic accommodation, which must be solicited through your academic advisor, late assignments will be penalized by 5% per day (including weekends), to a maximum of seven days, at which point the assignment will not be graded. **HOWEVER**, if you are approaching a deadline and think you may not meet

- it, email me at least 5 days before the deadline and I will consider an extension of up to 7 days. Under no circumstances will I entertain an extended deadline if you email me *within* 5 days of the deadline, or not at all; the late penalty will then apply.
4. You are welcome to meet with me in my faculty office at a mutually convenient time. I'm afraid I'm unable to provide feedback on completed assignments prior to their submission, but I would be pleased to address specific questions you might have about your work. Please use your UWO email address when contacting me. I can't guarantee I will respond to a non-UWO address.
  5. This class is highly interactive and requires people to be present in order for it to work. Therefore, even though we have a lot of fun, I take attendance and participation seriously. You are expected to attend each class and to participate in the activities to the best of your ability. I encourage you to take risks in your learning, and I vow to do the same!
  6. A note about the **Attendance & Classroom Work** grade: attendance means arriving on time and staying for the duration of our class meeting. Classroom work means participating, but it also means coming to class prepared—having read the material ahead of time, having your class materials with you, and remaining focused on what we're doing in class. I will be monitoring this throughout the term, and so will your peers.

## **Appendix to Course Outlines: Academic Policies & Regulations Fall/Winter 2022**

### **Pandemic Contingency**

Huron will continue to follow the guidance of public health and government officials. It is anticipated that there will be no further disruptions to in-person instruction. This is subject to change.

### **Student Code of Conduct**

Membership in the community of Huron University College and Western University implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. While in the physical or online classroom, students are expected to behave in a manner that supports the learning environment of others. Please review the Student Code of Conduct at: <https://huronatwestern.ca/sites/default/files/Res%20Life/Student%20Code%20of%20Conduct%20-%20Revised%20September%202019.pdf>.

### **Prerequisite and Antirequisite Information**

Students are responsible for ensuring that they have successfully completed all course prerequisites and that they have not completed any course antirequisites. Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

### **Attendance Regulations for Examinations**

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Review the policy on Attendance Regulations for Examinations here: [Academic Calendar - Western University \(uwo.ca\)](#)

### **Statement on Academic Offences**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following website: [Academic](#)

[Calendar - Western University \(uwo.ca\)](http://www.uwo.ca) .The appeals process is also outlined in this policy as well as more generally at the following website:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/appealsundergrad.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/appealsundergrad.pdf).

### **Turnitin.com**

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

### **Statement on Use of Electronic Devices**

It is not appropriate to use electronic devices (such as, but not limited to, laptops, tablets, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

### **Statement on Use of Personal Response Systems (“Clickers”)**

Personal Response Systems (“clickers”) may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else’s clicker in class constitutes a scholastic offence
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

### **Academic Consideration for Missed Work**

All students pursuing academic consideration, regardless of type, must contact their instructors no less than 24 hours following the end of the period of absence to clarify how they will be expected to fulfill the academic responsibilities missed during their absence. **Students are reminded that they should consider carefully the implications of postponing tests or midterm exams or delaying submission of work, and are encouraged to make appropriate decisions based on their specific circumstances.**

Students who have conditions for which academic accommodation is appropriate, such as disabilities or ongoing or chronic health conditions, should work with Accessible Education Services to determine appropriate forms of accommodation. Further details concerning policies and procedures may be found at: <http://academic-support.uwo.ca/>.

### **Policy on Academic Consideration for a Medical/ Non-Medical Absence**

- (a) **Consideration on Medical Grounds for assignments worth *less than 10%* of final grade:  
Consult Instructor Directly and Contact Academic Advising**

When seeking consideration on **medical grounds** for assignments worth *less than 10%* of the final course grade, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect

documentation. If documentation is requested, the student will need to complete and submit the [Student Medical Certificate](#). The instructor may not collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation.

**b) Medical Grounds for assignments worth 10% or more of final grade: Go Directly to Academic Advising**

University Senate policy, which can be found at [Academic Calendar - Western University \(uwo.ca\)](#) requires that all student requests for accommodation on medical grounds for assignments worth 10% or more of the final grade be made directly to the academic advising office of the home faculty (for Huron students, the “home faculty” is Huron), with supporting documentation in the form (minimally) of the Senate-approved Student Medical Certificate found at: [https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf).

The documentation is submitted in confidence and will not be shown to instructors. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Dean. The instructor’s decision is appealable to the Dean.

**c) Consideration on Non-Medical Grounds: Consult Huron Support Services/Academic Advising, or email [huronsss@uwo.ca](mailto:huronsss@uwo.ca).**

Students seeking academic consideration for a **non-medical** absence (e.g. varsity sports, religious, compassionate, or bereavement) will be required to provide appropriate documentation. All consideration requests must include a completed [Consideration Request Form](#). Late penalties may apply at the discretion of the instructor.

Please review the full policy on Academic Consideration for medical and non-medical absence at: [accommodation\\_medical.pdf \(uwo.ca\)](#). Consult [Huron Academic Advising](#) at [huronsss@uwo.ca](mailto:huronsss@uwo.ca) for any further questions or information.

**Support Services**

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation, students should email an Academic Advisor in Huron’s Student Support Services at [huronsss@uwo.ca](mailto:huronsss@uwo.ca). An outline of the range of services offered is found on the Huron website at: <https://huronatwestern.ca/student-life/student-services/>.

Department Chairs, Program Directors and Coordinators are also able to answer questions about individual programs. Contact information can be found on the Huron website at: <https://huronatwestern.ca/contact/faculty-staff-directory/>.



If you think that you are too far behind to catch up or that your workload is not manageable, you should consult your Academic Advisor. If you are considering reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines. Please refer to the Advising website, <https://huronatwestern.ca/student-life/student-services/academic-advising/> or review the list of official Sessional Dates on the Academic Calendar, available here: <http://www.westerncalendar.uwo.ca/SessionalDates.cfm>.

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. Note that dropping a course may affect OSAP and/or Scholarship/Bursary eligibility.

Huron Student Support Services: <https://huronatwestern.ca/student-life/student-services/>  
Office of the Registrar: <https://registrar.uwo.ca/>  
Student Quick Reference Guide: <https://huronatwestern.ca/student-life/student-services/#1>  
Academic Support & Engagement: <http://academicsupport.uwo.ca/>  
Huron University College Student Council: <https://huronatwestern.ca/student-life/beyond-classroom/hucsc/>  
Western USC: <http://westernusc.ca/your-services/#studentservices>

### **Wellness and Health Supports at Huron and Western**

University students may encounter setbacks from time to time that can impact academic performance. Huron offers a variety of services that are here to support your success and wellbeing. All Huron staff and faculty have received training on responding to disclosures of Gender-Based Sexual Violence (GBSV); students should know that the Community Safety Office is a resource for survivors, providing support and, if desired, guidance while referring them to the further supports that they may require. Please visit <https://huronatwestern.ca/student-life-campus/student-services/wellness-safety> for more information or contact staff directly:

Wellness Services: [huronwellness@huron.uwo.ca](mailto:huronwellness@huron.uwo.ca)  
Community Safety Office: [safety@huron.uwo.ca](mailto:safety@huron.uwo.ca)  
Additional supports for Health and Wellness may be found and accessed at Western through, <https://www.uwo.ca/health/>.

Western Calendar - Policy Pages -

[Academic Calendar - Western University \(uwo.ca\)](#)