

RESIDENCE COMMUNITY LIVING STANDARDS



Huron



HURON RESIDENCE COMMUNITY LIVING STANDARDS

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Henderson House

Brough House

Burnlea Hall
& Dining Hall

Caskey Gilday Wellness Centre

Southwest
Residence

Hellmuth Hall

The Frank Holmes Centre
for Leadership, Ethics
& Entrepreneurship

O'Neil/Ridley
Hall

Huron Library

Chapel

RESIDENCES

Burnlea Hall | Brough House | Hellmuth Hall
O'Neil Ridley Hall | Southwest Residence | Henderson House

PART 1: INTRODUCTION TO RESIDENCE LIFE

The Residence Life Staff and Student Services at Huron are thrilled that you have decided to spend this year in our residences. We are committed to the educational mission of Huron and we strive to foster an atmosphere which is conducive to your personal, social, and academic development. The Residence Life Staff (we call them Dons) who live with you will provide support services and help you with your transition to Huron and residence living.

OUR MISSION

Huron Residence Life fosters a safe, inclusive, and engaging environment where students are supported in their transition to university and challenged to grow as individuals and community members. Through intentional education, meaningful relationships, and clear expectations, we promote accountability, personal development, and mutual respect.

Working hand in hand with our Residence Education Curriculum, our Residence Community Living Standards strive to create opportunities for reflection, skill development, and growth. They cultivate **Leaders with Heart** prepared to contribute to their communities at Huron and beyond.

OUR VISION

Our vision is a residence experience where students are both supported and challenged to reach their full potential. We strive for a community where accountability and care are balanced, and where students learn from their experiences, take responsibility for their actions, and grow through meaningful engagement.

Guided by Huron's values, we aim to develop well-rounded individuals who contribute to inclusive communities and thrive beyond residence.

OUR OBJECTIVES

- Foster a residence community grounded in shared responsibility, accountability, mutual respect, and a strong sense of belonging.
- Promote safe, respectful, and supportive living environments that contribute to the personal and social wellbeing of all residents.
- Support learning, intellectual engagement, and conditions that contribute to academic success and personal development.
- Cultivate an inclusive residence community that values diversity and encourages respectful engagement across differing identities, perspectives, and lived experiences.
- Encourage leadership, ethical decision-making, and active participation within residence and the broader Huron community.
- Support residents in developing independence, accountability, and the skills necessary for successful communal living and personal growth.

EDUCATIONAL APPROACH TO CONDUCT

The Residence Community Living Standards are grounded in the understanding that residence is a learning environment. As such, they are meant to promote both education and accountability. While the Residence Community Living Standards establish clear expectations for behaviour and outline consequences when those expectations are not met, they also serve as a framework through which students are supported in their personal growth, decision-making, and development as members of the Huron community.

When a breach of policy occurs, the conduct process will address both the behaviour and its impact on the community. Students will be held accountable for their actions in a manner that is intended to be fair, consistent, and proportionate to the nature of the incident. At the same time, the process is designed to encourage reflection, promote learning, and support students in making more informed choices moving forward.

Residence Life approaches conduct as an opportunity to facilitate developmental learning aligned with the broader Residence Education Curriculum.

Huron is committed to equity, diversity, and inclusion, and to protecting the rights of residents as set out in the Human Rights Code, R.S.O. 1990, c. H.19. Specifically, Huron takes seriously its obligation to provide accommodation to students that is free from discrimination.

PART 2: RESIDENCE COMMUNITY LIVING STANDARDS

INTRODUCTION

The Residence Community Living Standards are a comprehensive guide about standards of acceptable and unacceptable behaviour, the procedures to be followed if residents or their guests behave or are alleged to behave in an unacceptable manner, and the sanctions for unacceptable behaviour.

There are two fundamental underlying principles to the Residence Community Living Standards:

- i. Every individual is equal in dignity and worth and should be provided with equal rights and opportunities free from discrimination or harassment; and
- ii. Each student living in residence should be guaranteed the right to peaceful use of her/his/their living space and common areas.

Every reasonable effort will be made to ensure that these principles are adhered to and that residence is a safe and comfortable place for all residents.

The primary objectives of the Residence Community Living Standards are:

- i. To foster self-discipline and accountability in students by helping them realize the consequences of their actions, and to understand how they can make better choices in the future;
- ii. To encourage students to resolve their community living issues in a mature fashion and in a way which enhances the residence experience;
- iii. To promote behaviour among residents and their guests that creates an effective study and learning environment; and
- iv. To support the physical safety and emotional well-being of the residents, and protect property belonging to Huron and to residents.

The Residence Community Living Standards apply to all residents, and also hold residents responsible for the behaviours of their guests. They are intended to make residence students aware of their rights and responsibilities so that they make informed decisions about their own behaviour and that of their peers. It is further intended to provide guidance and support for Student Leaders and Residence Life Staff (RLS) in their administrative decision-making regarding events and the resolution of discipline problems.

It is important to note that since residents are also students of Huron, they are also governed by all other applicable Huron policies. The application of the Residence Community Living Standards is not mutually exclusive with the application of other policies and procedures and any sanctions imposed therein, including but not limited to the Harassment and Discrimination Policy, the Gender-Based Sexual Violence Policy, and the Student Code of Conduct.

RESPONSIBILITIES

Dons, under the direction of the Residence Management Team, are responsible for ensuring the behaviour of students aligns with the expectations laid out in the Residence Community Living Standards with a focus on ensuring the safety of all residents and with the goal of building community and a sense of belonging.

Residents are responsible for observing the terms and conditions of the Residence Community Living Standards, the Residence Handbook, the Harassment and Discrimination Policy, the Gender-Based Sexual Violence Policy, the Student Code of Conduct, the Residence Contract, and all other Huron policies, as they may be amended from time to time. Residents are responsible for being aware of and behaving in a manner consistent with these policies as well as all relevant municipal, provincial, and federal laws. No resident is exempt from the terms and conditions herein.

Resident student bystanders are not required to intervene in incidents of prohibited conduct. However, should they choose to do so, they are expected to de-escalate the situation (e.g. find a Residence Life Staff member, encourage involved parties to cease/ desist, encourage passive observers to vacate the area, etc.). Encouraging or escalating prohibited conduct will be seen as participating in the behaviour and may lead to involvement in the disciplinary process.

OFFENCES

An Offence within the Residence Community Living Standards refers to a violation of or failure to meet the rules and expectations of residents in a Huron residence, as set out herein and in the Residence Contract, Residence Handbook, and other Huron policies. Ignorance of the rules and expectations does not excuse or minimize an Offence; nor does intoxication.

A list of expectations and associated Offences is particularized in Appendix “A”, grouped by category and listed alphabetically. This information is contained in an Appendix for convenience only and is incorporated by reference into the Residence Community Living Standards.

Offences are classified based on three levels of increasing severity, as follows:

Level 1 (up to 3 points): Actions that may interfere with the rights of another individual or community to a peaceful environment and use of space in a safe and healthy way.

Level 2 (up to 6 points): Actions that create a significant disturbance to other residents.

Level 3 (7 or more points): Actions that endanger the safety and security of individuals or the community; compromise or damage the property of Huron; and/or attack the dignity/integrity of an individual or community.

DISCIPLINARY ACTION

General Principles

Huron's approach to disciplinary action under the Residence Community Living Standards is grounded in consideration of the following non-comprehensive list of factors:

- The nature and severity of the misconduct, including as defined by the “Level” of offence;
- The resident's previous record of behaviour;
- The prospect of rehabilitation;
- The need for deterrence on the individual and systemic levels;
- The need for financial restitution, specifically in the case of damage to the Residence or property of other residents; and
- The impact or potential impact on other residents or members of the Huron community;
- Immunity from disciplinary actions when seeking help for themselves or others in the case of a suspected drug overdose, overconsumption of alcohol, or any other behaviours that have resulted in harm to self or harm to others.

Sanctions

Sanctions are the consequences or disciplinary actions for behaviour that violates the Residence Community Living Standards, and/or other Huron codes and policies. Each type and level of offence under the Residence Community Living Standards is associated with a specified number of “points”. All offences are associated with points ranging from 1 to 9. However, for a first-time offence that is minor in nature, Residence Life Staff may choose to provide a verbal warning to the resident rather than assigning points and an associated sanction. The assignment of points or imposition of sanctions is wholly within the discretion of Residence Life Staff.

The points system is a progressive discipline model. Points will remain on the resident’s record until they have moved out of the residence. As the number of points a student accumulates increases, the severity of the sanctions **may** increase.

Students will be informed in writing of the sanction imposed, including any fine to be paid and the deadline for payment.

Sanctions pursuant to the Residence Community Living Standards may be imposed in addition to any disciplinary processes initiated or measures imposed pursuant to other Huron policies and procedures, including for example the Student Code of Conduct and the Gender-Based Sexual Violence Policy. If a student commits an offence within the meaning of the Residence Community Living Standards, Huron retains discretion whether to pursue the matter under the Residence Community Living Standards and/or other applicable Huron policies and procedures, as appropriate. If the decision is made to use a Code or Policy that supersedes the Residence Community Living Standards, based upon the nature of the offence, the procedures, sanctions and outcomes outlined in the relevant Code will be followed accordingly. Huron retains the right to refer students or cases to Western Special Constables or the London Police Service, where appropriate.

No points/verbal warning: first time offence that is minor in nature, if in the Residence Life Staff’s discretion this is appropriate.

Sanctions

- **Community Service** – tasks or roles assigned as sanction, which contribute positively to the reputation, welfare, or condition of the Residence or surrounding community.
- **Letter of Warning** – written notification from the Residence Manager to the Resident(s) that his/her/their behaviour is not acceptable and continuation or repetition of the behaviour may result in a more serious sanction and/or applicable fine.
- **Confiscation or Destruction** – removal or destruction of item(s) in the possession of the Resident that violate the Residence Community Living Standards, i.e alcohol can be dumped, cannabis can be seized and destroyed by security, etc.
- **Education** – tasks designed to promote learning and remediation (for example, academic reflections or required trainings).
- **No Contact** – A requirement that you have no direct or indirect contact (including but not limited to in-person, phone, text, email, social media, or through a third party, etc.) with a specified individual, individuals, or group.
- **Early Dismissal** – Early dismissal requires you to move out by a designated deadline which will be shorter than a 24-hour period following your last exam.
- **Loss of Privileges** – restrictions on certain privileges for the Resident.
- **Restitution** – payment for damage or loss experienced by Huron, Residence, Residents, Guests or other.

- **Fines** – Resident is directed to pay a monetary penalty per the outcome of the Residence Discipline Committee decision. A list of Fines is contained in Appendix “B” and incorporated herein by reference.
- **Transfer/Relocation** – reassignment of accommodation within the Residence(s).
- **Trespass Notice** – a sanction given to an individual who is denied the privilege to enter a Residence or prohibited from a specific location within the Residence. The individual is also prohibited from attending any Residence events which occur outside the building. A copy of the trespass letter is filed with Campus Police. The individual found or seen violating the trespass notice at any time will be reported to Campus Police and may be subject to further sanctions under the Residence Community Living Standards or Huron policies.
- **Denial of Readmission to Residence** – Resident will not be permitted to re-apply to live in the Residence in future school years, if they are eligible for consideration to live in residence as an upper year student.
- **Suspension** – Resident is temporarily banned from the Residences for a defined period of time, after which they may be eligible to return. Conditions for readmission will be specified. If a Resident violates the suspension, they will be charged under the *Trespass to Property Act*.
- **Recommendation for charges of non-academic Suspension or Expulsion** – a sanction where Residence Life Staff make a formal recommendation to Huron’s Administration to investigate and/or charge the Resident with non-academic violation of specific Huron codes or policies which may result in non-academic suspension or expulsion.
- **Eviction** – termination of the Resident Contract and removal from the Residence building. A Trespass Notice is given barring the Resident from entering any and all Residences. The Resident will receive a letter from the Residence Manager outlining the reasons for Eviction and any terms and conditions related to removal from the Residence.

The above are examples of what typical sanctions may be applied. Residence may use any sanction deemed necessary including the possibility of removal from residence due to complex or unique situations, regardless of conduct history or point level.

Persistent disregard for the behavioural expectations outlined in your Residence Contract and Residence Community Living Standards, a repetitive course of improper conduct, or failure to comply with prior conditions may trigger progressive discipline, including termination of your Residence Contract. The University reserves the right to terminate your Residence Contract and remove you from residence for a single violation which, in the view of the University, represents a significant departure from the behaviour expected of residents or which endangers the safety or wellbeing of the community.

Probation

Once a student has accumulated 7 or more points, they will be considered “on probation” and provided written notice of same. A student on probation may be subject to a behavioural contract, which is a signed agreement between the Resident and the Residence Manager stipulating that the Resident will comply with established conditions of conduct and to refrain from specified conduct. A student on probation is given written notice that any further offence may result in eviction.

Interim Measures

Should the Residence deem a student's conduct to pose an immediate, ongoing, or possible risk to the community, it may impose interim measures. Interim measures are taken in an effort to protect the safety and wellbeing of resident students and/or the Residence community, and can include room relocation, the removal and ban from residence property, and/or other necessary restrictions prior to the completion of an investigation. Interim measures are preliminary in nature and put in place for a specific amount of time (for example, until an investigation or discipline process has been completed). The introduction of interim measures does not imply a finding of misconduct and may not be appealed.

DISCIPLINARY PROCEDURES

Huron's application of the Residence Community Living Standards is informed by the principles of natural justice and procedural fairness when considering investigation, violations, or sanctions. These principles are balanced alongside Huron's duty to ensure its policies and procedures are maintained for the health and safety of all community members and its discretion in the fair and timely administration of those policies. The following key principles govern Huron's disciplinary process under the Residence Community Living Standards:

- The Resident has the right to be informed of the allegation(s) of the offence(s).
- The Resident is entitled to an opportunity to respond to the allegation(s) of the offence(s) prior to a sanction being imposed.
- Huron reserves the right to review and receive together responding submissions from a Resident regarding multiple allegations, complaints, or incidents where reasonable, provided the Resident has been informed of each being considered.
- The Resident is entitled to be advised in writing of the decision about the alleged offence(s) and the sanction(s) imposed, if any. The decision should be made within a reasonable time.
- Huron reserves the right, as set out in the Residence Contract and Residence Handbook, to enter and inspect any residence unit or accommodation within residence property: (i) where there is a reasonable safety risk that requires entry; (ii) where there is reason to believe a violation of the Residence Community Living Standards has taken, is taking, or may take place in the room; or (iii) for planning or performance of maintenance.
- Huron reserves the right to use and rely upon any evidence or information obtained during an entry or inspection into any residence unit or accommodation when considering disciplinary proceedings.

Standard of Proof

The information necessary to prove that an offence has occurred is referred to as the standard of proof. The Residence Community Living Standards are based on a model of balance of probabilities that the alleged offence(s) occurred as determined by the residence life staff.

Incident Reporting & Discipline Process

1. Residence Discipline Process

A written Incident Report will be prepared by a member of the Residence Life Team and provided to the student. The Incident Report will identify the offence(s) (including the level) and may include appendices such as emails, photographs, security, fire, or police reports. Residence also reserves the right to initiate the investigation/discipline process should there be a documented complaint submitted to residence life from a member of the Huron community, be it a staff or student.

Disclaimer: Throughout the incident reporting and discipline process, the residence will respect, **to the greatest extent possible**, the confidentiality of all persons, including the Complainant, the Respondent, and any applicable witnesses. However, proper investigation and completion of the discipline process may require the disclosure of otherwise confidential information, such as disclosing the identity of the Complainant to the Respondent, third parties, and/or witnesses.

2. The Discipline Committee will convene to consider the Incident Report.

3. The Discipline Committee shall consist of one or more members of the Residence Life Management Team, in addition to any Huron Officer(s) that the Dean of Students determines to be relevant in the circumstances.

4. The Discipline Committee may choose, in its sole discretion, to issue sanctions with or without a formal meeting (Review Meeting), which may include any and all students involved in the incident, either named in the Incident Report or known to the Discipline Committee but not named. Only a Resident who is already on probation has the right to request a Review Meeting, in which case a Review Meeting shall be held. The Resident will be given reasonable notice of the time and place of any Review Meeting.

5. In the event the Discipline Committee elects to proceed without a Review Meeting, the Resident will be notified in writing of the sanction being proposed and will be given an opportunity to respond in writing within two business days before the Discipline Committee's final decision is made.

6. Proceeding Under an Alternate Huron Policy: Depending on the nature and severity of the incident, the Dean of Students may elect to initiate an investigation under the Student Code of Conduct, the Gender-Based Sexual Violence Policy, or the Sexual Harassment and Discrimination Policy; in that case, the process and sanctions will follow those outlined in the policy under which the incident is investigated.

7. Outcomes Related to Review by Discipline Committee

7.1. If the Resident fails to attend the Review Meeting or provide any written response to proposed sanctions within 2 business days, the Discipline Committee may choose to proceed in their absence.

7.2. The Resident will be notified of any final decision in a Decision Letter summarizing the finding(s), sanction(s), and probationary status (if applicable) within a reasonable time following the decision. Failure to abide by the requirements in a Decision Letter can result in further sanctions. Failure to read or understand the terms of the decision letter will not excuse you from such further sanctions, nor will it be grounds for appeal of any such further sanctions.

APPEAL PROCESS

1. Discipline Committee decisions may be appealed by the resident within 5 business days of receipt of the Decision Letter. The Decision Letter will set out the Resident's right to appeal and the time limit for doing so. The Resident will be deemed to have received the Decision Letter upon delivery to the Resident's Western e-mail account, residence room, or residence mailbox.

2. Simply disagreeing with, or not liking, the disciplinary action is not grounds for an appeal. The grounds for appeal shall be limited to the following:

a. New information has become available since the decision was rendered and could have affected the outcome had the Discipline Committee been aware of it.

b. The resident can demonstrate that there are reasonable grounds to believe there was a procedural error that contravenes the principles or procedures outlined in the Residence Community Living Standards, or that there is evidence of bias.

c. The resident can demonstrate that the decision was unreasonable or disproportionate.

3. A resident wishing to appeal the decision of the Discipline Committee must submit an appeal application to the Dean of Students email, deanofstudents@huron.uwo.ca.

An appeal application must include the following information:

- i. A copy of the Decision Letter;
- ii. A written statement of the grounds for appeal together with all relevant supporting information; and
- iii. A description of the relief or resolution requested.

4. Sanctions imposed by the Discipline Committee remain in effect during the appeal process. In the case of an eviction, the resident must vacate the Residence and find alternate accommodations, but need not remove all of their personal possessions until the appeal process is complete.

5. The Dean of Students or their designate will review the appeal application and determine whether the application meets the requirements set out in section 3 above and has been brought in the time set out in section 1 above.

5.1. If the Dean of Students determines that the appeal does not meet the requirements, the Discipline Committee decision stands and the process ends. The resident shall be notified in writing. There shall be no appeal from a decision of the Dean of Students on a review of an appeal application.

5.2. If the Dean of Students determines that the application meets the requirements, it shall be forwarded to the Residence Appeals Committee and the resident shall be notified in writing.

6. The Residence Appeals Committee shall consist of any professional Huron designate as determined by the Dean of Students who was not involved in adjudicating the decision as a Discipline Committee Member.

7. The Residence Appeals Committee will convene to review an appeal application within a reasonable time. This shall be a paper review of the existing record only, except that in the case of an eviction, the Residence Appeals Committee may, in its sole discretion, invite further submissions.

8. Following its review, the Residence Appeals Committee will take one (1) of the following actions:

- i. Uphold the original findings and sanctions imposed;
- ii. Uphold the original findings but not the sanctions imposed, choosing to impose alternative sanctions, which may be more or less severe than the original sanctions imposed;
- iii. Overturn both the original findings and the original sanctions imposed.

9. The Residence Appeals Committee must achieve unanimity in all decisions. Once a decision has been reached by the Residence Appeals Committee, the Dean of Students shall notify the resident forthwith.

10. Decisions of the Residence Appeals Committee are binding and final.

Delays & Time Limits

Time limits outlined in the Residence Community Living Standards may be extended by the mutual consent of the Resident and the Residence or Community Safety Office. The failure to meet a time limit prescribed by the RCC does not render any sanctions assigned via the Residence Community Living Standards process void. Rather, Residence Appeals Committee may consider a failure to meet prescribed timelines in considering an appropriate outcome.

APPENDIX A: OFFENCES

PROTECTION FOR STUDENTS SEEKING EMERGENCY ASSISTANCE

Students who seek emergency assistance for themselves or another individual during a suspected drug overdose will not face disciplinary action for possession or use of substances, including sanctions under the Residence Community Living Standards or other related policies.

Additionally, the person experiencing the suspected overdose will always be covered by this protection.

Scope of Immunity

Immunity will be limited to substance use, possession and misconduct offences directly related to the overdose situation.

This immunity prioritizes encouraging people to access medical aid. As such, medical interventions for overdose will not be treated as opportunities to investigate or pursue disciplinary infractions. Where there are immediate public safety concerns (i.e. Violence), those issues can be addressed through appropriate channels.

Bystander Involvement

If a student seeks emergency assistance, other students present at the scene of a suspected overdose will be eligible for the same protection, whether they are involved in the incident or not, fostering a safer environment where students feel empowered to take responsible action.

Educational and Preventative Support

As a complementary measure, the policy will be paired with preventive education on substance use, harm reduction, and health resources. This will include information campaigns, and readily available support services for substance-related concerns.

This Appendix outlines specific violations of our Residence Community Living Standards. Each violation is divided into Levels (1-3) and corresponding points that will be given depending on the actions or behaviour of each resident within the violation category.

Please review the description of the overarching policies related to smoking, alcohol, illegal drugs, and cannabis (below). Students **who are of age** for Cannabis, smoking, and alcohol **are still subject to specific restrictions in residence** as outlined below. **Students who are underage are in violation of the Residence Community Living Standards for any incident involving smoking, alcohol, and cannabis regardless of the legal status of those substances.**

ALCOHOL

Underage drinking is a violation of the Liquor License Act. **If you are underage and are caught consuming or in possession of alcoholic beverages, you will be subject to disciplinary sanctions.** In accordance with the Liquor Laws of the Province of Ontario, the consumption of alcohol is restricted to the room of a legal aged student with **no minors present** or a licensed area of Huron, and is not permitted in hallways, lounges or other public areas.

LEVEL 1 (up to 3 points)	a) First time offense of underage drinking (under 19), or drinking in the presence of a minor (if 19 and over) b) Consumption of alcohol in areas not permitted by Huron c) Possession of drinking and/or drinking game paraphernalia (funnels, beer bongs, shot glasses, etc.) if a minor (under 19) d) Possession of large volume alcohol containers (holding more than 500 ml of beer or more than 1.18L of alcohol other than beer) e) Possession and/or consumption of alcohol during Orientation Week.
LEVEL 2 (up to 6 points)	a) Repeat offense of underage drinking
LEVEL 3 (7+ points)	a) Drinking games or promotion of a social function, activity, or contest in which the consumption of alcohol is the primary focus or used as a penalty b) Imposing the physical effects of drinking on the property or community of the residence (i.e. vomiting, urinating, passing out, aggressive or disruptive behaviour) c) Making or selling alcohol in the residence d) Purchasing for or supplying alcohol to any person under the legal age (19) e) Influencing, forcing, and/or promoting the consumption of alcohol by a resident and/or guest on another

SMOKING & VAPING

Huron is a completely **smoke-free campus**. Smoking is prohibited anywhere on the property. Smoking or vaping in any area of the Residence is strictly prohibited, including rooms, hallways, suite entrances/common areas, bathrooms, public traffic areas, floor lounges, TV rooms, and stairwells. This policy is strictly enforced and will result in a fine up to and including **\$500.00**.

Contraventions of our smoke-free campus policy also include any signs of smoking or vaping in a residence, regardless of the age of the resident, including, but not limited to, ashes, smell of smoke, cigarette butts, towels under doors, and covered smoke detectors. Please note that smoking is not permitted around the front steps and front entrances of any of the residences. **E-cigarettes/vapes still fall under this smoke-free policy.**

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CANNABIS

Cannabis consumption (smoking or ingesting) **is not permitted in residence or anywhere on the Huron campus, regardless of age**. This includes, but is not limited to, dried cannabis, cannabis oil, edibles, and cannabis plants. Any evidence of cannabis use in residence, or evidence to suggest the distribution of cannabis to others who are not of legal age, will result in disciplinary outcomes.

Cannabis possession is permitted for students of legal age (19) provided it is stored in sealed containers and is not an amount greater than 30 grams. Paraphernalia (hookahs, Bongs, vaporizers, and grinders) is permitted for those students of legal age but must also be stored in a sealed container.

LEVEL 3 (7+ points)	a) Smoking in residence is not permitted, including but not limited to the use of cigarettes, cannabis, e-cigarettes, hookahs, and vaporizers and/or any tobacco product b) Smoking in an outdoor location on Residence grounds or any campus property which includes smoking in personal vehicles parked on Huron's campus is not permitted as Huron is a smoke and tobacco free campus
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CLEANLINESS & VANDALISM

LEVEL 1 (up to 3 points)	a) Littering b) Failure to keep common areas/lounges and washroom in clean and sanitary condition after use c) Improper disposal of garbage including leaving it outside of rooms in hallways, overwhelming garbage bins with extraneous garbage, or leaving it anywhere except designated garbage areas or containers d) Collection of empty containers, bottles or cans that is deemed by Residence Staff to be beyond recycling purposes e) Failure to follow instructions for proper disposal of garbage or recycling f) Inappropriate use of bottles or containers for the collection of bodily fluids
LEVEL 2 (up to 6 points)	a) Marking any surface through action or neglect deemed to be beyond normal wear and tear b) Actions or neglect that leads to or has the potential to lead to damaging, offensive, or harmful problems in the residence including water damage, odours, and insect/rodent infestation c) Failure to keep furniture, fixtures, and appliances in good order
LEVEL 3 (7+ points)	a) Behaviour that causes or has the potential to cause significant damage through action, carelessness, or negligence b) Willful damage, vandalism, graffiti, or neglect that leads to serious damage to the residence, Huron, or private property c) Possession of graffiti tools such as spray paint or markers

GUESTS & VISITORS

At any time, Huron reserves the right to limit guests or implement a No Guest Policy. As long as this restriction remains in effect, facilitating the entry of a non-resident (i.e. guest) into any residence building on campus will be a level 3 offence (in bold below); the remaining offences may not be applicable in the circumstances, but if they are applicable they may be cumulative.

For clarification, “guest” is defined as someone who is in the residence for the purpose of seeing the host resident or someone who has been allowed to enter a residence by a host resident (this definition includes residents from other Huron buildings). Guests must be accompanied by their host at all times. Thus, you are ultimately responsible for anyone who you admit through the main residence/ house door.

Common sense and common courtesy apply when you want friends to visit your room. Before inviting guests, check with your suite mate; if your suite mate is writing a paper or studying for an exam, the distraction of others in the suite may not be welcome. Having an overnight guest is a privilege and not a right.

Overnight guests may only be accommodated for one night or a weekend visit and only with the permission of the suite mates who also occupy the suite in question. For safety reasons, each guest must be registered. Guest Forms will be shared with residents in September, and should be completed a minimum of 24 hours in advance. Any guest in the residence after 8:00 p.m. must be registered. Only one guest per resident will be allowed.

Abuse of the guest privilege will result in a revocation of the privilege. Special permission for more than one guest, or an extended stay, may be requested by contacting the Residence Manager in writing at least 48 hours in advance of the guest's arrival.

Hosts are not permitted to have minors as overnight guests in Residence. Minors are defined here as individuals that are younger than 17 years of age. Minors are permitted to be guests during the day, but need to be removed from the premises before 8:00 p.m.

Each resident is responsible for any guest that he/she/they brings into residence, including responsibility for those damages or losses caused by guests. Residents are also responsible for ensuring that their guests comply with the Residence Community Living Standards, including not possessing residence keys or access

cards, and the Code of Student Conduct. Disciplinary sanctions may be taken against you for the behaviour of your guests. Your guest may be asked to leave at any time if it is deemed by the Residence Life Staff that the individual is not acting in accordance with the Residence Community Living Standards or the Code of Student Conduct as outlined in this Handbook. **There is a “no guest” policy in effect for the following time periods: Orientation Week (until 24 hrs after end of posted dates), Homecoming Weekend/FOCO, Halloween, St. Patrick’s Day, etc. or any other weekends/dates as communicated by Huron.**

LEVEL 1 (up to 3 points)	a) Failure to sign-in/sign-out guests at Security b) Failure of Resident to be with their guest at all times in Residence c) Permitting a guest to stay over the limit of two (2) consecutive nights without having been given permission by the Residence Life Staff in advance
LEVEL 2 (up to 6 points)	a) Living in or permitting someone else to live in a room or unit that has not been assigned to the Resident who has signed the Huron Residence Contract
LEVEL 3 (7+ points)	a) *Facilitating entry of non-resident (i.e. guest) into any residence buildings on campus when a no-guest policy is in effect b) Hosting a guest who violates the Residence Community Living Standards. All Residents are responsible for the actions and behaviours of guests signed in with them, at all times, while in the Residence c) Hosting a guest who has been issued a trespass or similar notice restricting them from the Residence property

NOISE & QUIET HOURS

Excessive noise infringes upon the rights of other Residents to study and sleep. Therefore, a reasonable level of quiet is expected. During quiet hours (listed below) all Residents have the right to request that unreasonable noise be terminated whether the noise is originating from a room, hallway, common area, washroom, stairway, or outside the building.

Quiet Hours

Sunday to Thursday 11 p.m. – 7 a.m.

Friday and Saturday 1 a.m. – 9 a.m.

Exam Period Quiet Hours

During mid-term and end of year exams, quiet hours will be enforced 24 hours a day. Extended quiet hours begin the last day of classes and continue until the residence closes after the last exam.

LEVEL 1 (up to 3 points)	a) Non-compliance with Quiet Hours b) Possession of large musical instruments c) Use of musical instruments or sound equipment
LEVEL 2 (up to 6 points)	a) Non-compliance with Exam Quiet Hours b) Excessive noise that interferes with the academic work of Residents and/or significantly disturbs the Residence community and/or neighbouring communities

DISRUPTIVE BEHAVIOUR

LEVEL 1 (up to 3 points)	a) Throwing, dropping, kicking, or knocking objects from or at Residence buildings, windows, or stairwells, whether intentional or unintentional b) Participating in physically active games or sports inside Residence or within the Residence grounds which could disturb residents, staff, or the surrounding community, or cause damage to facilities or personal injuries
LEVEL 2 (up to 6 points)	a) Creating or permitting behaviour in the Residence which is a nuisance or annoyance to Residents, Residence Staff, the surrounding community, or to the supplier of services authorized by Huron. This includes pranks/raids or similar actions that could be damaging to personal, Residence, or Huron property or reputation
LEVEL 3 (7+ points)	Pranks or behaviour that violates the privacy and personal space or property of any Resident including but not limited to entering a Resident's room without permission for the purpose of a prank or raid, rearranging or confiscating any personal property of a Resident, or hiding or stealing any property of a Resident including but not limited to room access keys or student ID

RESPECT & COOPERATION

LEVEL 2 (up to 6 points)	a) Failure to respond to the written or verbal direction of Residence Life Staff or Huron Staff b) Demonstrated lack of respect, civility, courtesy or cooperation with a member of the Residence community, including Residents, visitors, Residence Life Staff, or Huron staff c) Failure to provide identification or providing false identification when asked by Huron RLS (false identification will be confiscated) d) Providing a false report of an incident or impeding an investigation e) Failure to meet expectations of appropriate attire outside of the privacy of one's room even when traveling through common areas (i.e. wearing only a towel in hallways etc) f) Failure to comply with the terms of the Residence Contract
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HARASSMENT & DISCRIMINATION

Huron will not tolerate verbal, electronic, or written abuse, threats, intimidation, violence or other forms of harassment against any member of our community. Incidents of harassment or assault should be reported to the Residence Life Staff immediately and to Security, Campus Safety, or Western Special Constable Service.

LEVEL 2 (up to 6 points) or LEVEL 3 (7+ points)	a) Failure to abide by Huron's Student Code of Conduct or related legislation or policies which defines harassment and discrimination b) Any conduct that could be deemed as bullying, including cyber bullying, or bullying on social media be it via a group or an individual c) Any statement, action, or display that could be deemed as inappropriate or derogatory towards an individual or group (i.e. catcalling, slurs, microaggressions, etc.)
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ILLEGAL DRUGS AND PARAPHERNALIA OR PROHIBITED ITEMS

Any observations about the behaviour, speech, odours or physical surroundings of an individual that cause suspicion of illegal activity will be investigated and/or reported, and sanctions may be implemented accordingly. **For residents 19 and under, these infractions apply to substances considered legal (i.e. Cannabis, Tobacco) but that are illegal for anyone 19 or younger.**

Use or possession of illegal drugs anywhere on residence property is a violation of the residence contract and the law. Evidence of drug traces or drug paraphernalia, or the smell of prohibited substances (e.g. cannabis) on residence property, outside residence windows, in residence rooms or common/public areas will be assumed to be conclusive of use or possession.

LEVEL 1 (up to 3 points)	a) Possession or storage of a Prohibited Item on any residence property (see “Appendix D” below) b) Possession of paraphernalia associated with the use of illegal substances including but not limited to bong, pipe, roach clip, vaporizer, ash tray and grinder c) Possession of paraphernalia associated with the use of legal drugs (i.e. Cannabis) for those 18 years of age and under. d) Using or being under the influence of an illegal substance in Residence
LEVEL 3 (7+ points)	a) Possessing, using, growing, making, selling, or being under the influence of an illegal or un-prescribed substance in Residence b) Any behaviour or activities that contravene the laws of the land c) Possession or use of medication for purposes other than those for which they were prescribed d) Purchasing for or supplying cannabis to any person under the legal age (19) e) Influencing, forcing, and/or promoting the consumption of cannabis or illegal substances by a resident and/or guest on another

ADVERTISING, SOLICITING, CAMPAIGNING, AND SELLING

Residents or other community members who wish to campaign or advertise activities associated with the Residence or Huron are required to speak with an RLS to seek permission.

LEVEL 1 (up to 3 points)	a) Displays in windows or other prominent places promoting alcohol, illegal substances, pornography, or other inappropriate activities or messages b) Unauthorized advertising, soliciting, promoting, or selling of products, events, and services in residence c) Unauthorized campaigning in residence
LEVEL 3 (7+ points)	a) Displays of material promoting hatred, violence, racism, sexism, homophobia, or any other discriminatory messages contravening the Residence Community Living Standards or any other codes and policies of Huron

FACILITIES & FURNITURE

LEVEL 2 (up to 6 points)	a) Removal of furniture, appliances, window screens, or other fixtures from assigned rooms/units or common areas and placing them elsewhere b) Possession of street signs, traffic pylons, or other signage from the Huron campus or surrounding community c) Alteration or renovation of rooms, furniture, or equipment d) Installation of unauthorized furnishings, equipment, or devices, including internet, phone, and cable e) Failure to keep access clear to electrical panel, heating unit and/or maintenance unit
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UNAUTHORIZED ACTIVITIES

All organized events, activities, or gatherings that have the potential to cause a disturbance must be approved by Residence Management, to ensure compliance with fire safety, noise, and other applicable policies.

Residence Management will not approve any event that involves or is presumed to involve the use of alcohol or other substances. Maximum capacity of a Residence room is defined as the number of Residents that live in the room plus 2 guests each.

Residence Life Staff have the right to: end any event or social gatherings that they deem in violation of the RCLS, are unsafe, are disrespectful of other resident students or staff, and to determine behaviour or material to be graphic or offensive.

LEVEL 3 (7+ points)

- a) Any gathering over the maximum capacity of a Residence room
- b) Any organized event, activity, or gathering that has not gained the approval of the Residence Management
- c) Any gathering or organized event that is associated with a Fraternity/Sorority, has the appearance of or is reported as a Fraternity/Sorority Party, or involves rituals or behaviours that could be interpreted as hazing or initiation into a Fraternity/Sorority

PETS

LEVEL 2 (up to 6 points)

- a) Keeping any animal or pet in Residence, including fish

RESTRICTED AREAS & UNAUTHORIZED ENTRY

LEVEL 3 (7+ points)

- a) Unauthorized entry into restricted areas of Residence, including access through emergency exits, rooftops, basements, utility rooms, offices, vacant bedrooms or rooms not assigned to a specific resident, etc.
- b) Entry into another Residence room without consent of that Resident
- c) Switching rooms with another Resident without consent of the Residence

SAFETY, SECURITY, & FIRE PREVENTION

LEVEL 1 (up to 3 points)	a) Propping open a fire door, which includes room doors. This may include using the deadbolt or another item to prevent it from locking and/or to hold the door open b) Lack of proper footwear when accessing all interior and exterior common areas of the Residence
LEVEL 2 (up to 6 points)	a) Possession or use of any items residents are prohibited from bringing in to residence including but not limited to candles, incense, lava lamps, hot plates, flame cooking devices, indoor barbecue, and deep fryers is prohibited. Cooking devices without an automatic shutdown are not allowed in residence b) Blocking hallways, stairwells, exits, and access to fire safety equipment c) Permitting entry of any individual (resident, non-resident, or other) into Residence, either by opening a door or giving Residence keys or swipe cards to that individual d) Overloading or tampering with electrical systems e) Unsafe storage, disposal and/or use of prescribed medication and related medical devices such as needles, prescription drugs, and pill bottles f) Leaving food unattended while cooking
LEVEL 3 (7+ points)	a) Covering, tampering with, disarming, or removing smoke detectors, heat detectors, or door alarms b) Tampering with video surveillance equipment or systems c) Possession or use of explosive or flammable material (i.e. firecrackers, fireworks, and BBQ (or barbecue) propane tanks) d) Discharging, tampering with, covering, or operating any fire prevention or detection equipment for any purpose other than the control of a fire e) Actions or neglect that leads to a fire f) Failure to evacuate during an alarm g) Careless or reckless driving on Residence grounds h) Actions, carelessness, or neglect that causes an elevator to stall and/or require repair i) Improper use of an emergency exit

SEXUAL VIOLENCE

Sexual violence is a broad term that describes any sexual act or act targeting a person's sexuality, gender identity or gender expression, whether the act is physical or psychological in nature, that is committed, threatened or attempted against a person without the person's consent. Examples of sexual violence include, but are not limited to: sexual assault, sexual harassment, stalking, indecent exposure, voyeurism, degrading sexual imagery, distribution of sexual images or video without consent, cyber harassment or cyber stalking of a sexual nature. Allegations of sexual violence may be dealt with pursuant to the Residence Community Living Standards, Sexual Violence Policy, and/or the Student Code of Conduct and the sanctions and consequences may include those available under any of these policies.

LEVEL 3 (7+ points)	a) Any behaviour deemed to be gender-based and sexual violence
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TECHNOLOGY MISUSE

LEVEL 2 (up to 6 points)	a) Failure to abide by Huron's technology, phone, and internet policies Installing/use of personal internet router
LEVEL 3 (7+ points)	a) Interference with the technology of Residence, Huron, or another Resident b) Copyright infringement (i.e. illegally downloading music, movies, or other media using Residence Internet connection)

UNAUTHORIZED ARTICLES & THEFT

LEVEL 1 (up to 3 points)	a) Possession of equipment, keys, appliances, or furnishings not authorized by the Residence or Huron
LEVEL 3 (7+ points)	a) Theft or possession of stolen property

VIOLENCE & AGGRESSION

Violent or aggressive behaviour of any kind is not permitted in Residence. This includes behaviour such as physical force potentially causing hurt or damage to someone/something and/or behaviour that threatens another member of the community. Violence and aggression includes but is not limited to physical or verbal acts.

LEVEL 3 (7+ points)	a) Any communication or behaviour that is perceived as offensive, abusive, unwanted, aggressive, or threatening b) Any behaviour (consensual or not) that causes or has the potential/intent to cause physical or emotional harm. Such behaviour includes but is not limited to sexual assault, hitting, punching, slapping, kicking, pushing, pulling, bullying, stalking, fighting, retaliation, and threats of violence c) Any behaviour deemed to be a physical assault d) Any behaviour that results in the injury of other residents/guests, or results in the injury or death of animals
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WEAPONS

LEVEL 3 (7+ points)	a) Possession, storage, or use or threatened use of a weapon and/or replica weapons including but not limited to real or replica firearms, sharp blade items, BB guns, airsoft guns, paintball guns, fireworks or explosives, pepper spray or similar chemical deterrents
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APPENDIX B: FINES

Fines may be issued for any level of Offence. The list below, used in conjunction with the various categories of offences and the point system, provides guidelines as to the amounts or ranges of fines that may be included in the disciplinary process.

Receiving a fine constitutes a sanction and involves the accumulation of points in the progressive discipline process.

GENERAL FINE AMOUNTS:

LEVEL 1	Up to 3 points	Up to \$50
LEVEL 2	Up to 6 pts	Up to \$100
LEVEL 3	Up to 9 pts	Up to \$200

These may be subject to change depending on the circumstances, whether it is a repeat offence, or whether there are also damages or restitution to be paid to Huron.

SPECIFIC FINE CATEGORIES:

LEVEL 3	Smoking in Residence (Tobacco/Cannabis)	Up to \$500
LEVEL 3	Tampering with a Fire Alarm/Fire Equipment	Up to \$500
LEVEL 3	Hosting a Social Gathering Exceeding the Allowable Room Occupancy	Up to \$500
LEVEL 3	Facilitating Entry of a Non-Resident(s) [i.e. guest]	Up to \$500
LEVEL 3	Unauthorized Entry (i.e vacant rooms, rooftops, access via emergency exits, etc.)	Up to \$500

These additional fines may be used in conjunction with the Level 1, 2 and 3 fines as sanctions. They are not mutually exclusive. **Residents may assume an equal collective financial responsibility for any damages caused to common areas, lounges, public spaces, or safety equipment (i.e.. Door alarms, fire alarms) provided that such damage cannot be traced to those directly responsible.**

APPENDIX C: ADDITIONAL FEES

LOCKOUTS

On occasion, we all find ourselves locked outside of our rooms with our keys/access cards on the inside. If you find yourself in this situation, the following procedures have been designed to assist you.

The Security Desk staff member will let you into your room. Call **(519) 521-9407** or ext. **555**. If you are let into your room, you will be assessed a fee based on the following list each term:

- 1-4 lockouts – No fee
- 5+ - \$35 fee for each lockout event

LOST KEYS

There will be a **\$50 fee** for lost residence keys, each time there is need to replace them. If students require help getting into their rooms in the event of a lost key, those lockouts will also be charged until a new key is provided.

APPENDIX D: PROHIBITED ITEMS

The Huron Residence Life Staff are not responsible for any lost or damaged articles that are confiscated and put in storage. Students may reach out to retrieve certain confiscated items before May 1st, after which point Residence disposes of confiscated items.

- Candles and incense (these are not permitted in residence lit or unlit), oil lamps or any item requiring a flame
- Cigars/pipes/hookah or shishas/bongs/e-cigarettes/vapes are only permitted for residents age 19+
- Speakers or stereo systems that can vibrate walls
- Subwoofers or base-bins for computers, stereos, and musical equipment
- Amplifiers
- Lamps/lights with halogen bulbs, black lights, lava lamps, spotlights or any colored bulb-become a fire hazard, LED Strip Lights
- **Appliances, including but not limited to:** Dishwashers, freezers, non-ColdEx fridges, clothes washers and dryers, microwave ovens, toasters/ toaster ovens, hot pots, hot plates, rice cookers, indoor grills (i.e. George Foreman) crock pots, coffee makers (drip or percolator), or other cooking equipment are strictly forbidden in residence rooms, air fryers. Cooking and cooking equipment not only create sanitary problems but violate fire and safety standards.
- Draperies/blinds
- Heaters or heat lamps
- Pets-in consideration of health standards, and those residents with allergies, pets are not allowed in residence (this includes fish, turtles, lizards, birds, rodents, etc.)
- Plug-in air fresheners (i.e. Glade)- a build-up of scent will activate the smoke detectors
- Waterbeds
- Glass alcohol bottles
- Drinking paraphernalia, i.e. shot glasses
- Firearms and other weapons including but not limited to paintball guns, BB guns, or replicas, or anything that could be considered a weapon
- Poker chips, gambling equipment
- Non-CSA approved appliances and electrical equipment
- Water coolers
- Hover boards, drones, or any motorized vehicles
- Illegal drugs, substances or drug paraphernalia
- Firecrackers, gunpowder, flammable solvents, or other forms of explosive or volatile materials
- Containers of alcoholic beverages made for mass consumption, i.e. kegs, swish barrels, four-liter cans, Texas mickeys, mini-kegs, etc. (large volume containers -any container over 20 oz. or 750 ml. is prohibited)
- Paraphernalia used in unsafe alcohol consumption, i.e. funnels, beer bongs
- False identification



Huron

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