



1.0 BASIC COURSE INFORMATION

Psychology 1001E (2022-23)

Introductory Psychology Laboratory Upgrade

Instructor:	Department of Psychology
Office & Phone Number:	Chair of Psychology, C. Tsang, V119; 519-438-7224 ext. 260
Email address:	ctsang33@uwo.ca
Time and Location of Lab:	See the Timetable for the time and place of your chosen laboratory section.
Office Hours:	As posted by your lab instructor
Course Website:	Access via https://owl.uwo.ca/portal using Western ID and password

It is recommended that you check OWL and your Western email at least once a day to ensure that you do not miss any important class announcements, messages, or emails from the instructor.

2.0 CALENDAR DESCRIPTION

This course is designed to provide students who have a credit in Psychology 1000 with the laboratory experience that is part of Psychology 1100E but not 1000. Successful completion of Psychology 1000 plus 1001E will be accepted as the equivalent of credit in Psychology 1100E for purposes of entry into courses and modules at Huron.

Prerequisite: at least 70% in Psychology 1000 and a 70% average in the 5.0 courses taken to fulfill first-year requirements.

Antirequisite: Psychology 1100E.
1.0 hours No Credit (Huron)

3.0 TEXTBOOKS

*Cole, M. R., Erdle, S., Heapy, N., & Tsang, C.D. (2017). *Introduction to Method in Psychology*. (Revised Seventh Edition). McGraw-Hill.

***It will be made available as a PDF on the Course OWL Site and may also be purchased as a hardcopy at the UWO bookstore.**

4.0 COURSE OBJECTIVES

By the end of the course students should have:

- Knowledge of research design and statistics.
- Ability to write research reports in APA style.

5.0 EVALUATION

Course Component	Due Date	Value
Experimental Report	December 8, 2022	40%
Correlational Report	April 10, 2023	50%
Lab Component		10%

*****In order for a student to successfully complete this course and deemed to have the equivalent of Psychology 1100E, a final grade of 70% must be achieved, with a minimum grade of 60% on each written report.**

Reports

Each report must be written in APA style and should be approximately 2000 words. Students will find general instructions for preparing the two reports on OWL. More-specific information relevant to each report will be provided on the course website on OWL. Individual laboratory instructors may impose additional requirements.

Reports should be submitted to OWL via the OWL Assignment Tool.

Lab Component

The **lab component** of the course consists of meeting with your lab group once a week during your assigned lab time. Laboratory attendance (3% per term) is determined based on attending each lab section and completing basic comprehension worksheets, which will be administered near the end of each lab section. Laboratory participation (2% per term) is determined based on self-reflections regarding your involvement in the labs. There are two self-reflections per term (one approximately halfway through the term, one at the end of the term). Specific details about each component of the laboratory grade will be posted on OWL. You will also receive guidance and instruction on the Research Projects that will be completed in this course.

In the winter term (January to April), senior students in the Huron Psychology program will serve as Academic Peer Mentors during the lab meetings and will facilitate first year students' learning by assisting and guiding students in developing and executing a group research project unique to that lab group. Your assigned lab instructor will oversee the overall project and will be responsible for the final assessment of each student's work on the project. More details will be provided in January.

6.0 POLICY ON GRADING STANDARDS

Students at Huron University College should consider a C grade (60%-69%) to be evidence of satisfactory performance in Introductory Psychology. Grades in the B (70-79%) range will only be awarded for performance that is demonstrably superior to this standard. Grades in the A (80%-90%) or A+ (90-100%) range will be rare and reserved for academic performance that is truly exceptional. Students should anticipate that the level of performance that resulted in A or A+ grades in high school will not achieve similar grades at the university level.

7.0 SUBMISSION OF WORK

Students will upload an electronic copy of each lab report (in Word format) to OWL, which allows TurnItIn to conduct a plagiarism check (you do not need to go to the TurnItIn website). Please allow ample time for your submission—this means that you should avoid submitting your work last minute. The TurnItIn report can sometimes take a while to generate, so submit your paper as early as possible. If you are having issues with your submission, you must contact your laboratory instructor BEFORE the deadline. Do NOT submit your paper as an email attachment to the instructor and expect to use that as a record of when you submitted your paper as the submission will not contain a TurnItIn report.

8.0 PENALTIES FOR INCOMPLETE AND LATE SUBMISSIONS

Reports are due at 5:00 pm on the due date. The late penalty is 2 marks a day (including weekends). Any report turned in later than December 31st (Term 1) or April 30th (Term 2) will receive a grade of zero. Extensions for reports are normally considered only before the deadline and granted for medical reasons deemed acceptable by the Dean or his or her designate. Additional information about University policy regarding relief based on medical grounds appears in the Appendix.

9.0 OTHER POLICIES AND INFORMATION

- The Senate policies in force for this course (i.e., academic accommodation, accessibility, academic misconduct, course drop dates, and other related university policies) may be found posted on the 1100E OWL course site.
- Students requiring due date extensions for written work (e.g., Research Report) should follow the guidelines for accommodation for absences https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf. If accommodation is recommended, the accommodation will be in the form of a revised due date for the assignment (see also section 7.0).
- Refer to the course website on OWL for appeals of grades on laboratory reports and tests

10.0 STATEMENT REGARDING ACADEMIC ACCOMMODATION IN PSYCHOLOGY AT HURON UNIVERSITY COLLEGE

In the Department of Psychology at Huron, courses are structured to allow students as much flexibility as possible. In the event of an acute medical illness or other personal emergency, students must request academic consideration as per Western Academic Senate Policy. The instructor must indicate on the course outline how accommodations are granted and arranged.

Student requests for academic consideration/accommodation for missed work must be submitted in a timely manner, typically no more than 48 hours after the missed evaluation. Requests submitted more than 48 hours after the missed evaluation will normally require a formal recommendation from an Academic Advisor.

For missed coursework worth less than 10% of the overall grade in a course, students should contact the instructor in writing as soon as possible to arrange for accommodation. In cases where accommodation is granted, the instructor will inform the student in writing what accommodation will be granted (e.g., makeup test, reweighting missed evaluation, accept late assignment).

For missed coursework worth 10% or more of the overall grade in a course, students must contact their home faculty Academic Advising office with appropriate documentation (at Huron, this is Huron's Academic Advising Office; if you are a student at a different campus, contact your academic advisor at your home campus).

In the Department of Psychology, if accommodation is granted, students will typically be granted an extension of 48 hours for written essays and reports from the time when accommodation is granted in writing from the Academic Advising office, unless otherwise discussed with the course instructor. The typical accommodation for missed tests will be reweighting of the course grade, unless otherwise discussed with the course instructor. Instructors may request further documentation to approve accommodations.

Students should refer to the following for more information regarding academic consideration and accommodation:

Western Senate Policy regarding Accommodation for Medical Illness

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf

Huron Academic Advising

<https://huronatwestern.ca/student-life/student-services/academic-advising/faq/>



Pandemic Contingency

Huron will continue to follow the guidance of public health and government officials. It is anticipated that there will be no further disruptions to in-person instruction. This is subject to change.

Student Code of Conduct

Membership in the community of Huron University College and Western University implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. While in the physical or online classroom, students are expected to behave in a manner that supports the learning environment of others. Please review the Student Code of Conduct at:

<https://huronatwestern.ca/sites/default/files/Res%20Life/Student%20Code%20of%20Conduct%20-%20Revised%20September%202019.pdf>.

Prerequisite and Antirequisite Information

Students are responsible for ensuring that they have successfully completed all course prerequisites and that they have not completed any course antirequisites. Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Attendance Regulations for Examinations

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Review the policy on Attendance Regulations for Examinations here: [Academic Calendar - Western University \(uwo.ca\)](#)

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following website: [Academic Calendar - Western University \(uwo.ca\)](#). The appeals process is also outlined in this policy as well as more generally at the following website: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/appealsundergrad.pdf.

Turnitin.com

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

Statement on Use of Electronic Devices

It is not appropriate to use electronic devices (such as, but not limited to, laptops, tablets, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

Statement on Use of Personal Response Systems (“Clickers”)

Personal Response Systems (“clickers”) may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else’s clicker in class constitutes a scholastic offence
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

Academic Consideration for Missed Work

All students pursuing academic consideration, regardless of type, must contact their instructors no less than 24 hours following the end of the period of absence to clarify how they will be expected to fulfill the academic responsibilities missed during their absence. **Students are reminded that they should consider carefully the implications of postponing tests or midterm exams or delaying submission of work, and are encouraged to make appropriate decisions based on their specific circumstances.**

Students who have conditions for which academic accommodation is appropriate, such as disabilities or ongoing or chronic health conditions, should work with Accessible Education Services to determine appropriate forms of accommodation. Further details concerning policies and procedures may be found at: <http://academicsupport.uwo.ca/>.

Policy on Academic Consideration for a Medical/ Non-Medical Absence

- (a) **Consideration on Medical Grounds for assignments worth *less than 10%* of final grade:
Consult Instructor Directly and Contact Academic Advising**

When seeking consideration on **medical grounds** for assignments worth *less than 10%* of the final course grade, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect documentation. If documentation is requested, the student will need to complete and submit the **Student Medical Certificate**. The instructor may **not** collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of

medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation.

b) Medical Grounds for assignments worth 10% or more of final grade: Go Directly to Academic Advising

University Senate policy, which can be found at [Academic Calendar - Western University \(uwo.ca\)](https://www.uwo.ca/academic_calendar/) requires that all student requests for accommodation on medical grounds for assignments worth 10% or more of the final grade be made directly to the academic advising office of the home faculty (for Huron students, the “home faculty” is Huron), with supporting documentation in the form (minimally) of the Senate-approved Student Medical Certificate found at: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf.

The documentation is submitted in confidence and will not be shown to instructors. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Dean. The instructor’s decision is appealable to the Dean.

c) Consideration on Non-Medical Grounds: Consult Huron Support Services/Academic Advising, or email huronsss@uwo.ca.

Students seeking academic consideration for a **non-medical** absence (e.g. varsity sports, religious, compassionate, or bereavement) will be required to provide appropriate documentation. All consideration requests must include a completed [Consideration Request Form](#). Late penalties may apply at the discretion of the instructor.

Please review the full policy on Academic Consideration for medical and non-medical absence at: [accommodation_medical.pdf \(uwo.ca\)](#). Consult [Huron Academic Advising](#) at huronsss@uwo.ca for any further questions or information.

Support Services

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation, students should email an Academic Advisor in Huron’s Student Support Services at

huronsss@uwo.ca. An outline of the range of services offered is found on the Huron website at: <https://huronatwestern.ca/student-life/student-services/>.

Department Chairs, Program Directors and Coordinators are also able to answer questions about individual programs. Contact information can be found on the Huron website at: <https://huronatwestern.ca/contact/faculty-staff-directory/>.

If you think that you are too far behind to catch up or that your workload is not manageable, you should consult your Academic Advisor. If you are considering reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines. Please refer to the Advising website, <https://huronatwestern.ca/student->

[life/student-services/academic-advising/](#) or review the list of official Sessional Dates on the Academic Calendar, available here: <http://www.westerncalendar.uwo.ca/SessionalDates.cfm>.

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. Note that dropping a course may affect OSAP and/or Scholarship/Bursary eligibility.

Huron Student Support Services: <https://huronatwestern.ca/student-life/student-services/> Office of the Registrar: <https://registrar.uwo.ca/>

Student Quick Reference Guide: <https://huronatwestern.ca/student-life/student-services/#1>
Academic Support & Engagement: <http://academicsupport.uwo.ca/>

Huron University College Student Council: <https://huronatwestern.ca/student-life/beyond-classroom/hucsc/>

Western USC: <http://westernusc.ca/your-services/#studentservices>

Wellness and Health Supports at Huron and Western

University students may encounter setbacks from time to time that can impact academic performance. Huron offers a variety of services that are here to support your success and wellbeing. All Huron staff and faculty have received training on responding to disclosures of Gender-Based Sexual Violence (GBSV); students should know that the Community Safety Office is a resource for survivors, providing support and, if desired, guidance while referring them to the further supports that they may require. Please visit <https://huronatwestern.ca/student-life-campus/student-services/wellness-safety> for more information or contact staff directly:

Wellness Services: huronwellness@huron.uwo.ca

Community Safety Office: safety@huron.uwo.ca

Additional supports for Health and Wellness may be found and accessed at Western through, <https://www.uwo.ca/health/>.

Western Calendar - Policy Pages -

[Academic Calendar - Western University \(uwo.ca\)](#)