

1.0 BASIC COURSE INFORMATION

Psych 3696G Section 550
Dynamics of Mentorship in Psychology Research
Winter 2023

Instructor: Dr. Irene Cheung
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Office & Phone Number: HUC-V117; 519-438-7224 ext. 225
Office Hours: Monday, 1:30-2:30 pm; Thursday, 2:30-3:30 pm

Instructor: Dr. Stephen Van Hedger
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Office Hours: Thursday, 11:30 am-1:30 pm

Instructor: Dr. Christine Tsang
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Office & Phone Number: HUC-V119; 519-438-7224 ext. 260
Office Hours: Monday, 12:30-1:30 pm; Wednesday 2:30-3:30 pm

Course Website: Access via <https://owl.uwo.ca/portal>

Time & Location of Lectures: Mondays, 3:30-5:30 pm, H233

It is recommended that you check OWL and your Western email at least once a day to ensure that you do not miss any important class announcements, messages, or emails from the instructor.

2.0 CALENDAR DESCRIPTION

This seminar considers psychological theory and research relevant to successful mentorship in the research process. Students will apply their knowledge about mentorship through engagement with first-year students in a research project.

Antirequisite(s):

Prerequisite(s): By permission of the Department of Psychology at Huron.

Extra Information: 3 lecture hours, 0.5 course. (Huron)

Students are responsible for ensuring that they have successfully completed all course requirements. If you do not have the prerequisites for this course or written special permission

from the Dean to enroll in this course, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

3.0 COURSE OBJECTIVES

Upon successful completion of this course, students should be able to:

- apply psychological research skills to manage a group research project
- communicate complex research problems and solutions to different audiences
- learn to collaborate in small groups to produce concrete deliverable outcomes
- learn to reflect on the process of collaboration and project management

Week	Topic for Class Discussion	Project Deliverables	Mentee Schedule
Jan. 9	Introduction to the course	<ul style="list-style-type: none"> • Meet & Greet • Ice breakers with group 	
Jan. 16	Leadership & Mentorship	<ul style="list-style-type: none"> • Introduce theme for main project • Design an activity to help students brainstorm research questions • Discuss possible research questions • Design activity for correlation activity 	<ul style="list-style-type: none"> • Introduction to theme of research project • Generate possible research questions
Jan. 23	Role of Leaders & Mentors	<ul style="list-style-type: none"> • Review research questions from previous week • Conduct literature review to look at potential research questions • Collect data for correlation activity 	<ul style="list-style-type: none"> • How to conduct a literature review • How to identify readings relevant to research question
Jan. 30	Research & Ethics	<ul style="list-style-type: none"> • Review research questions and discuss hypotheses • Select research question and identify the variables that are being tested • Discuss how variables can be operationalized 	<ul style="list-style-type: none"> • How to operationalize variables • Conduct literature review • Select article that is relevant to research question and share with mentor
Feb. 6	Communication	<ul style="list-style-type: none"> • Review research question and specific variables being studied • Make final decisions about how to operationalize variables 	<ul style="list-style-type: none"> • Learn about operationalizations of variables • Learn about reliability and validity of measures

		<ul style="list-style-type: none"> • Discuss reliability and validity of measures • Select key reading 	
Feb. 13	Trust	<ul style="list-style-type: none"> • Discuss the key reading • Explain the procedure of the research project • Discuss the importance of ethics (ethics will be reviewed by the lab instructor) • Provide data for students to practice calculating correlation coefficient and create answer key 	<ul style="list-style-type: none"> • Discuss main points of key reading • Understand the procedure of research project • Understand the importance of ethical considerations in research • Calculate correlation coefficient with practice data set
Feb. 20	Reading week. No class.		
Feb. 27	Conflict	<ul style="list-style-type: none"> • Provide time for completion of questionnaires for main study • Show mentees how to find a second reading • Discuss what kinds of articles would be appropriate • Remind mentees of practice correlation data • Set-up data from project in excel to distribute the following week 	<ul style="list-style-type: none"> • Participate in study • Conduct literature review to find second paper
Mar. 6	Delegating Tasks	<ul style="list-style-type: none"> • Discuss second readings from literature review • Review how to calculate correlation from practice data • Explain how the collected data should be used for the main project 	<ul style="list-style-type: none"> • Ask questions about issues related to finding a second article • Ask questions about practice correlation data
Mar. 13	Providing Feedback	<ul style="list-style-type: none"> • Review sections of APA paper 	<ul style="list-style-type: none"> • Review sections of APA paper
Mar. 20	Equity, Diversity, and Inclusion	<ul style="list-style-type: none"> • Review sections of APA paper 	<ul style="list-style-type: none"> • Review sections of APA paper
Mar. 27	Course wrap-up and instructions for end of project reflection.		

4.0 DESCRIPTION OF CLASS METHODS

This course will focus on the development of communication skills and application of research skills through collaboration on a semester-long research project with a small group of first-year students. Students will be assessed in a variety of methods, including written reflection, oral presentations and class discussion participation.

5.0 READINGS AND OTHER SOURCES

The reading list for the course will be posted on OWL. The readings will be posted on OWL on the Thursday before each weekly Monday class meeting.

6.0 SCHEDULE OF DATES FOR COURSE WORK

More details for each method of evaluation will be provided in class.

Course Component	Value
Weekly Reflections (5% x 9 reflections)	45%
Weekly Lesson Plans	10%
Class Facilitation, once during the term	20%
End of Project Reflection, due last day of classes	25%

6.2 METHOD OF EVALUATION

1. **Weekly Reflection Papers (45%; 5% x 9 reflections).** Each week, you will be required to write a 750-1000 word critical reflection paper. This paper must address three issues: 1) reflection on successes and challenges of your weekly group meeting from the previous week and relation to your weekly lesson planning; 2) application of the assigned weekly reading to your lesson planning and group collaboration; 3) a general reflection on your perception of whether you are meeting group and project goals, what is working, what needs to be improved.
2. **Paper Facilitation Leader (20%).** You will be required to facilitate a discussion on a topic of your choosing related to leadership, mentorship or collaboration. You will be responsible for selecting the reading which must be approved by the instructors no later than one week before your scheduled discussion on Monday. The facilitation will provide you with an opportunity to lead the class through a discussion of the reading, which is different than simply participating in a discussion.

3. **Lesson Plans (10%).** You will be required to submit your lesson plans for each week.
4. **End-of-Project Reflection (25%).** At the end of the term, you will be required to write a 1000-1500 word reflection paper. This reflection should encompass the experience of the entire semester, and should discuss the evolution of your learning process with reference to the course readings, your weekly lesson plans and reflections.

6.3 SUBMISSION OF WORK AND LATE PENALTIES

Submission of work. Please note that ALL written work must be submitted electronically through the OWL course website.

Late penalties: Work submitted after the due date and time will be penalized 2% per day (including weekends). After 14 days, the written work will receive a grade of zero. Late penalties will be calculated based on the date and time the work was submitted on OWL. Any extension for legitimate reasons (see Appendix) must be requested BEFORE the due date. **Please note that late reflections will NOT be accepted after the due date and receive a grade of zero.**

7.0 POLICY ON GRADING

Students at Huron University College should consider a grade in the range from 76-79 to be evidence of satisfactory performance in a 3000-level Psychology course. Grades in the A (80-89%) ranges will only be awarded for performance that is demonstrably superior to the third-year standard associated with the Major or Minor modules. A grade of A+ (90-100%) will only be awarded very rarely and only for work that is truly exceptional.

Statement Regarding Academic Accommodation in Psychology at Huron University College

In the Department of Psychology at Huron, courses are structured to allow students as much flexibility as possible. In the event of an acute medical illness or other personal emergency, students must request academic consideration as per Western Academic Senate Policy. The instructor must indicate on the course outline how accommodations are granted and arranged.

Student requests for academic consideration/accommodation for missed work must be submitted in a timely manner, typically no more than 48 hours after the missed evaluation. Requests submitted more than 48 hours after the missed evaluation will normally require a formal recommendation from an Academic Advisor.

For missed coursework worth less than 10% of the overall grade in a course, students should contact the instructor in writing as soon as possible to arrange for accommodation. In cases where accommodation is granted, the instructor will inform the student in writing what accommodation will be granted (e.g. makeup test, reweighting missed evaluation, accept late assignment).

For missed coursework worth 10% or more of the overall grade in a course, students must contact their home faculty Academic Advising office with appropriate documentation (at Huron, this is Huron's Academic Advising Office; if you are a student at a different campus, contact your academic advisor at your home campus).

In the Department of Psychology, if accommodation is granted, students will typically be granted an extension of 48 hours for written essays and reports from the time when accommodation is granted in writing, unless otherwise discussed with the course instructor. The typical accommodation for missed tests will be reweighting of the course grade, unless otherwise discussed with the course instructor. Instructors may request further documentation to approve accommodations.

Students should refer to the following for more information regarding academic consideration and accommodation:

Western Senate Policy regarding Accommodation for Medical Illness

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_medical.pdf

Huron Academic Advising

<https://huronatwestern.ca/student-life/student-services/academic-advising/faq/>

Appendix to Course Outlines: Academic Policies & Regulations Fall/Winter 2022-2023

Huron will continue to follow the guidance of public health and government officials. It is anticipated that there will be no disruptions to in-person instruction. This is subject to change.

Student Code of Conduct

Membership in the community of Huron University College and Western University implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. While in the physical or online classroom, students are expected to behave in a manner that supports the learning environment of others. Please review the Student Code of Conduct at:

<https://huronatwestern.ca/sites/default/files/Res%20Life/Student%20Code%20of%20Conduct%20-%20Revised%20September%202019.pdf>.

Prerequisite and Antirequisite Information

Students are responsible for ensuring that they have successfully completed all course prerequisites and that they have not completed any course antirequisites. Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Attendance Regulations for Examinations

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Review the policy on Attendance Regulations for Examinations here: [Academic Calendar - Western University \(uwo.ca\)](#)

Statement on Academic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following website: [Academic Calendar - Western University \(uwo.ca\)](#) . The appeals process is also outlined in this policy as well as more generally at the following website: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/appealsundergrad.pdf.

Turnitin.com

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between ~~The University of Western Ontario~~ and Turnitin.com (<http://www.turnitin.com>).

Statement on Use of Electronic Devices

It is not appropriate to use electronic devices (such as, but not limited to, laptops, tablets, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

Statement on Use of Personal Response Systems (“Clickers”)

Personal Response Systems (“clickers”) may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else’s clicker in class constitutes a scholastic offence
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

Academic Consideration for Missed Work

All students pursuing academic consideration, regardless of type, must contact their instructors no less than 24 hours following the end of the period of absence to clarify how they will be expected to fulfill the academic responsibilities missed during their absence.

Students are reminded that they should consider carefully the implications of postponing tests or midterm exams or delaying submission of work, and are encouraged to make appropriate decisions based on their specific circumstances.

Students who have conditions for which academic accommodation is appropriate, such as disabilities or ongoing or chronic health conditions, should work with Accessible Education Services to determine appropriate forms of accommodation. Further details concerning policies and procedures may be found at: <http://academicsupport.uwo.ca/>.

Policy on Academic Consideration for a Medical/ Non-Medical Absence

(a) Consideration on Medical Grounds for assignments worth *less than 10%* of final grade: Consult Instructor Directly and Contact Academic Advising

When seeking consideration on **medical grounds** for assignments worth *less than 10%* of the final course grade, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect documentation. If documentation is requested, the student will need to complete and submit the [Student Medical Certificate](#). The instructor may not collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation.

b) Medical Grounds for assignments worth 10% or more of final grade: Go Directly to Academic Advising

University Senate policy, which can be found at [Academic Calendar - Western University \(uwo.ca\)](#) requires that all student requests for accommodation on medical grounds for assignments worth 10% or more of the final grade be made directly to the academic advising office of the home faculty (for Huron students, the “home faculty” is Huron), with supporting documentation in the form (minimally) of the Senate-approved Student Medical Certificate found at:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf.

The documentation is submitted in confidence and will not be shown to instructors. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due

date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Dean. The instructor's decision is appealable to the Dean.

c) Consideration on Non-Medical Grounds: Consult Huron Support Services/Academic Advising, or email huronsss@uwo.ca.

Students seeking academic consideration for a **non-medical** absence (e.g. varsity sports, religious, compassionate, or bereavement) will be required to provide appropriate documentation. All consideration requests must include a completed [Consideration Request Form](#). Late penalties may apply at the discretion of the instructor.

Please review the full policy on Academic Consideration for medical and non-medical absence at: [accommodation_medical.pdf \(uwo.ca\)](#). Consult [Huron Academic Advising](#) at huronsss@uwo.ca for any further questions or information.

Support Services

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation, students should email an Academic Advisor in Huron's Student Support Services at huronsss@uwo.ca. An outline of the range of services offered is found on the Huron website at: <https://huronatwestern.ca/student-life/student-services/>.

Department Chairs, Program Directors and Coordinators are also able to answer questions about individual programs. Contact information can be found on the Huron website at: <https://huronatwestern.ca/contact/faculty-staff-directory/>.

If you think that you are too far behind to catch up or that your workload is not manageable, you should consult your Academic Advisor. If you are considering reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines. Please refer to the Advising website, <https://huronatwestern.ca/student-life/student-services/academic-advising/> or review the list of official Sessional Dates on the Academic Calendar, available here: <http://www.westerncalendar.uwo.ca/SessionalDates.cfm>.

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. Note that dropping a course may affect OSAP and/or Scholarship/Bursary eligibility.

Huron Student Support Services: <https://huronatwestern.ca/student-life/student-services/> Office of the Registrar: <https://registrar.uwo.ca/>

Student Quick Reference Guide: <https://huronatwestern.ca/student-life/student-services/#1> Academic Support & Engagement: <http://academicsupport.uwo.ca/>

Huron University College Student Council: <https://huronatwestern.ca/student-life/beyond-classroom/hucsc/>

Western USC: <http://westernusc.ca/your-services/#studentservices>

Wellness and Health Supports at Huron and Western

University students may encounter setbacks from time to time that can impact academic performance. Huron offers a variety of services that are here to support your success and wellbeing. All Huron staff and faculty have received training on responding to disclosures of Gender-Based Sexual Violence (GBSV); students should know that the Community Safety Office is a resource for survivors, providing support and, if desired, guidance while referring them to the further supports that they may require. Please visit <https://huronatwestern.ca/student-life-campus/student-services/wellness-safety> for more information or contact staff directly:

Wellness Services:

huronwellness@huron.uwo.ca Community

Safety Office: safety@huron.uwo.ca

Additional supports for Health and Wellness may be found and accessed at Western through, <https://www.uwo.ca/health/>.

Western Calendar - Policy Pages -

[Academic Calendar - Western University \(uwo.ca\)](#)