

Memorandum of Understanding

Between

Huron University College ("University")

and

Huron University College Student Council ("HUCSC")

For Student Ancillary Fees

1. Purpose

This Memorandum of Understanding (MOU) establishes a collaborative process between the University and the HUCSC to address the setting of compulsory ancillary student fees for student services. This process ensures that compulsory ancillary fees are assessed, as necessary, with input from both parties.

2. Background

The University provides certain student services designated to enhance the academic program of the University and provide enrichment beyond the academic domain, the costs of which are outside the scope of ordinary operating expenditures. These enhancements are supported, in whole or in part, through non-tuition related compulsory ancillary fees. The University and HUCSC agree that all direct costs incurred by the University related to these services are to be recovered through student ancillary fees and that transparency and stability in anticipated fees is important for student financial planning.

3. Scope

This MOU applies to non-tuition-related compulsory ancillary fees, specifically those that fund student services such as health and wellness services, student support, career services, and other programs. As part of the process for setting the compulsory ancillary student fees, the parties agree to discuss the commencement or cessation of student services based on demand or utilization.

4. Reporting and Review Process

The University agrees to provide HUCSC with a report each year, on or before November 30th concerning proposed compulsory ancillary fees for the following academic year. The report will include the current ancillary fees payable, details concerning the forecasted direct costs of providing all student services supported by the fees and the amount of proposed fees for the following year.

In the event that demand for new services has arisen, or utilization of existing services has declined, the University will provide information on which any proposal is based concerning institution of additional services or cessation of existing services and shall demonstrate the financial implications of such proposals. In addition, if the University receives financial assistance from the provincial government which relates directly to the student services funded by the compulsory ancillary fees, it shall account for such funding in the disclosure to HUCSC concerning proposed ancillary fees.

The HUCSC will review the report and provide feedback to the University within 30 days of receipt of the report. During the 30-day review the University shall provide additional information or clarification concerning the report's contents as reasonably requested by HUCSC as necessary to complete their review. Feedback will include recommendations and considerations reflecting the perspective of the students who will be charged the compulsory ancillary fees.

5. Approval Process

Following receipt of the feedback from HUCSC, the University will develop a final recommendation to the Board of Governors for approval. In making recommendation to the Board, the University agrees to include a summary of the feedback from HUCSC for consideration by the Board.

University management, in concert with the Board of Governors retains full decision-making authority over the establishment, delivery and cessation of all student services and of the setting of compulsory ancillary fees. It is recognized that there are other participants in the budget process, and that the recommendations of HUCSC will be balanced against other sources of input.

6. Collaboration and Finalization of Fee Levels

Both parties agree to work collaboratively concerning this process by which compulsory ancillary fees are set.

7. Review and Amendment

Adjustments to the process may be made based on mutual agreement between the University and the HUCSC subject to any applicable legal requirements, including policies or guidelines established by the Ministry of Colleges and Universities which relate directly to compulsory ancillary fees.

Signed:



Dr. Barry Craig

President, Huron University
College

Date: *November 28, 2024*



Carl Lubano

President, Huron University
Students' Council

Date: *November 28, 2024*