

# Huron University College

## Conduct of Examinations

Students are reminded of the following procedures for the conduct of examinations at Huron University College.

- 1. Students must have their Western Student ID cards with them at every examination and place the ID on the top corner of the desk. Students who do not present their Western Student ID cards will be asked to retrieve their ID and will not receive any extra time.**
- 2. Students are not permitted to bring any food or beverages into the examination.**
- 3. Students will be permitted to bring water in a tightly-lidded container such as a water bottle.**
- 4. Students may not have any electronic devices such as cell phones, blackberries or PDA's on their desks during the examination. Instructors may allow the use of calculators at specific examinations.**
- 5. Students may not leave during the first thirty minutes of the examination.**
- 6. Students who arrive later than thirty minutes after the commencement of the examination will not be allowed to write the examination.**
- 7. Students are not permitted to leave the designated examination area. If a student leaves the examination area, s/he will not be permitted to return.**
- 8. Personal belongings such as coats, backpacks, purses, pencil cases must be left at the front or the side of the examination room. Students may not have these items at their examination desk.**
- 9. Students who miss an examination (for circumstances such as illness or death in the family) should seek Academic Counselling through the Academic Services Centre, Room W39, 519-438-7224, ext. 244.**