# English 2265G Introduction to Theory Winter 2020

Tuesday 8:30-10:30am & Thursdays 8:30-9:30am, HUC W101

Instructor: Dr. Amanda Di Ponio

Office: A104

Office Hours: Tuesdays 11:30-1:30pm and by appointment

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Feel free to e-mail me with brief questions. Students can expect to receive responses to e-mails within 24-48 hours. Please contact me via e-mail to make an appointment to see me or speak with me outside of regular office hours. If possible, please make an appointment to see me during office hours so that students who wish to see me are able to. During peak times (i.e. before essays submissions and the final exam), additional appointment times outside of regular office hours will be made available to students.

#### COURSE DESCRIPTION

(Academic Calendar description): Introduction to the major modes of literary and cultural theory, and the prevailing issues within them pertaining to medium and form, gender and sexuality, race and nation, culture and history.

This course introduces students to the strategies of analyzing forms of literary and cultural expressions. Students will take an interdisciplinary approach to exploring key schools of criticism's investigations in understanding how culture is produced and processed, the expressions of which are purposefully shaped, distributed, and consumed. The thinkers we will study will arm us with the tools for analyses of the socio-political institutions and ideologies in which cultural practices are situated and through which cultural products are created, disseminated, and understood.

We respond to culture in diverse ways through various approaches. Through individual and collective reading, research, and discussion, students will learn how to investigate cultural products – literature, art, music, theatre, television, film, customs and traditions – in order to understand them in relation to their social, political, aesthetic, ethical, and subjective contexts, ultimately providing us with ways of understanding, living, and connecting.

**Antirequisite(s):** English 2236F/G; the former English 2210F/G.

**Prerequisite(s):** At least 60% in 1.0 of any 1000-level English course, or permission of the Department.

# LEARNING OBJECTIVES

- Close-read and respond to a range of theoretical, critical, and creative texts to decipher and amass meaning
- Identify, discuss, and then apply key concepts and theoretical approaches to the English and Cultural Studies discipline
- Experience culture at the local level, applying an understanding of how that space is created for consumption
- Understand and differentiate between the strategies and practices used by various thinkers and theorists to interpret meaning
- Engage in cultural discourse with critical perspectives that reflect social, aesthetic, ethical, and political contexts
- Participate in readings and classroom discussion in order to engage with theoretical texts collaboratively

- Deliver professional oral presentations which demonstrate an effective application of theoretical techniques of reading and demystifying culture, thus an informed analysis of course texts
- Research and engage with scholarly/critical secondary texts
- Incorporate evidence, from both primary and secondary texts, in essay writing in support of arguments
- Write essays that logically and persuasively present complex and debatable arguments
- Apply principles of quotation integration using MLA documentation

#### DESCRIPTION OF CLASS METHODS

Lecture 40% Group Discussions 20% Individual Assignments 20% In-class tasks 10% Presentations 10%

#### REQUIRED TEXTS

Class materials are posted through the course website on OWL under Lessons.

#### METHOD OF EVALUATION

Writing Assignments (3 x 1,000 words max.) 3 x 15% = 45% Group Presentation 20% In-class work/Attendance/Participation 10% Final Exam 25%

#### DESCRIPTION OF ASSIGNMENTS

**Writing Assignments** (3 x 15% = 45%): Reflections on theoretical approaches as assigned by professor. Details to follow.

NOTE. specific assignments will be detailed in class and posted on OWL thereafter; students are required to consult and follow those requirements. Assignments must be submitted to our course website for plagiarism checking. Assignment due dates are specified in the lecture and reading schedule below. Late assignments will incur a late penalty of 2 marks per day, up to a maximum of one week. After seven days, the assignment will not be accepted and receive a mark of zero. Assignments handed in late should be submitted as an electronic copy only and submitted to the assignments tab on our course website on OWL; these assignments will not be appended with comments. Assignments are never accepted via email. Extensions are never granted the day an assignment is due. Extenuating circumstances will be considered provided students seek academic accommodation (if/when applicable); see the Appendix (below).

**Group Presentation (3 students)** (20%): This is an opportunity for students to apply a chosen theoretical approach to a form of artistic expression – literature, art, music, theatre, television, film, custom – of their choosing (subject to approval) in order to present your own readings and application of the week's theoretical reading. Secondary research is required for this assignment.

**Final Exam** (25%): A combination of short answer and essay questions. The exam will be cumulative and will be written during the April examination period (date, time, location TBA).

**Participation** (10%): The participation grade is comprised of students' attendance and participation in classroom activities, including readings, in-class discussions, and assigned tasks. Further, students are expected to come to class prepared, having read assigned materials, and willing and able to participate. Complete details of student responsibilities regarding the participation grade will be outlined in the first week of classes.

NOTE. If students miss class, they are not entitled to Academic Accommodation regarding the Participation portion of the grade. This particular grade registers only students' participation. If you are absent from class, for whatever reason, the participation portion of your grade will decline.

#### **PLAGIARISM**

There is zero tolerance for plagiarism in this course.

Students must write their essays in their own words. Whenever students take an idea, or a passage, from another author in this case including from course notes, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing in the form of citations. This includes Internet sources. Plagiarism is a major academic offence.

#### Plagiarism checking:

All required papers may be subject to submission for textual similarity review to the commercial plagiarismdetection software under license to the University for the detection of plagiarism. All papers submitted will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western Ontario and Turnitin.com (http://www.turnitin.com).

#### **TECHNOLOGY**

Cell phones must be kept on silent and put away during lecture and discussion. **Texting is not permitted** during class: it is distracting to both myself and the other students in the class.

Students should use other devices, such as laptops, tablets, whiteboards, etc., for classroom-related activities **only** and at the direction of the professor. If the use of technology becomes distracting or disrupts classroom proceedings, the use of devices will be revoked altogether.

Disruptive students will be asked to leave the classroom. Repeated dismissals may result in the student's permanent eviction from the class.

Tuesday, Feb. 4

Thursday, Feb. 6

LECTURE AND READING SCHEDULE				
Week 1	Introduction to Theory/ Narratology			
	Tuesday, Jan. 7	Introduction to the course; Plato & Aristotle		
	Thursday, Jan. 9	Gérard Genette, Narrative Discourse: An Essay in Method (selections)		
Week 2	Cultural Studies and Reader Response			
	Tuesday, Jan. 14	Stuart Hall, "Cultural Studies and its Theoretical Legacies"		
	Thursday, Jan. 16	Stuart Hall, "Encoding, Decoding"		
Week 3	Political Approaches: Marxism			
	Tuesday, Jan. 21	Louis Althusser, "Ideology and Ideological State Apparatus"		
	Thursday, Jan. 23	Louis Althusser, "Ideology and Ideological State Apparatus"		
Week 4	Historicist Approaches and Discourse			
	Tuesday, Jan. 28	Michel Foucault, "Panopticism"		
	Thursday, Jan. 30	Michel Foucault, "Panopticism"		
	• /	Writing Assignment 1 due (15%)		
Week 5	The Culture Industry			

Enlightenment as Mass Deception"

Enlightenment as Mass Deception"

Theodor Adorno and Max Horkheimer, "The Culture Industry:

Theodor Adorno and Max Horkheimer, "The Culture Industry:

Week 6 Space and Place

Tuesday, Feb. 11 Raymond Williams, "Ideas of Nature" Raymond Williams, "Ideas of Nature"

# No class February 17-21: Spring Reading Week

Week 7	Psychoanalytic Approaches: Abjection	
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Tuesday, Feb. 25 Julia Kristeva, from *Powers of Horror: An Essay in Abjection* Julia Kristeva, from *Powers of Horror: An Essay in Abjection* 

# Week 8 Psychoanalytic Approaches: Pleasure

Tuesday, Mar. 3 Laura Mulvey, "Visual Pleasure and Narrative Cinema" Laura Mulvey, "Visual Pleasure and Narrative Cinema"

Writing Assignment 2 due (15%)

# Week 9 <u>Sex/Gender/Sexuality</u>

Tuesday, Mar. 10 Judith Butler, "Subversive Bodily Acts" from Gender Trouble: Feminism

and the Subversion of Identity

Thursday, Mar. 12 Judith Butler, "Subversive Bodily Acts" from Gender Trouble: Feminism

and the Subversion of Identity

# Week 10 Race and Postmodernism

Tuesday, Mar. 17 bell hooks, "Postmodern Blackness" Thursday, Mar. 19 bell hooks, "Postmodern Blackness"

# Week 11 Race and Nation

Tuesday, Mar. 24 Edward Said, *Orientalism* (selections) Thursday, Mar. 26 Edward Said, *Orientalism* (selections)

# Week 12 Postcolonialism

Tuesday, March 31 Ngũgĩ wa Thiong'o, "The Language of African Literature" from

Decolonizing the Mind: The Politics of Language in African Literature

Thursday, April. 2 Ngũgĩ wa Thiong'o, "The Language of African Literature" from

Decolonizing the Mind: The Politics of Language in African Literature

Course recap and review for Final Exam (25%)

Writing Assignment 3 due (15%)

# **April 6-26 – Final Exam Period**



### Appendix to Course Outlines: Academic Policies & Regulations 2019/2020

### **Prerequisite and Antirequisite Information**

Students are responsible for ensuring that they have successfully completed all course prerequisites and that they have not completed any course antirequisites. Unless you have either the requisites for this course or written special permission from your Dean to enrol in it without them, you may be removed from this course and it will be deleted from your record. If you enrol in this course despite having already taken an antirequisite you may be removed from this course and it will be deleted from your record. Removals for these reasons may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites or for having already taken the antirequisites.

#### Conduct of Students in Classes, Lectures, and Seminars

Membership in the community of Huron University College and Western University implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. The academic and social privileges granted to each student are conditional upon the fulfillment of these responsibilities.

In the classroom, students are expected to behave in a manner that supports the learning environment of others. Students can avoid any unnecessary disruption of the class by arriving in sufficient time to be seated and ready for the start of the class, by remaining silent while the professor is speaking or another student has the floor, and by taking care of personal needs prior to the start of class. If a student is late, or knows that he/she will have to leave class early, be courteous: sit in an aisle seat and enter and leave quietly.

Please see the Code of Student Conduct at: www.huronuc.on.ca/sites/default/files/pdfs/Code%20of%20Student%20Conduct.pdf.

#### **Technology**

It is not appropriate to use technology (such as, but not limited to, laptops, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and is distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

#### **Attendance Regulations for Examinations**

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Please see the policy on Attendance Regulations for Examinations here: <a href="https://www.uwo.ca/univsec/pdf/academic\_policies/exam/attendance.pdf">https://www.uwo.ca/univsec/pdf/academic\_policies/exam/attendance.pdf</a>.

**Short Absences**: If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

**Extended Absences**: If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work and arrange academic accommodations, if appropriate and warranted.

It is important to note that the Academic Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year or for too frequent absence from the class or laboratory.

#### **Class Cancellations**

In the event of a cancellation of class, every effort will be made to post all relevant information on the OWL class site at: <a href="https://owl.uwo.ca/portal">https://owl.uwo.ca/portal</a>, and on the Huron website at <a href="https://owl.uwo.ca/about/accessibility">www.huronuc.on.ca/about/accessibility</a>.

#### **Academic Student Support Services**

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation, students should email an Academic Advisor in Huron's Student Support Services at <a href="https://huronatwestern.ca/academic-advising">huronsss@uwo.ca</a>. An outline of the range of services offered is found on the Huron website at: <a href="https://huronatwestern.ca/academic-advising">https://huronatwestern.ca/academic-advising</a>.

Department Chairs, Program Directors and Coordinators are also able to answer questions about individual programs. Their contact information can be found on the Huron website at: <a href="https://huronatwestern.ca/student-life-campus/art-social-science">https://huronatwestern.ca/student-life-campus/art-social-science</a> and at

https://huronatwestern.ca/student-life-campus/management-and-organizational-studies.

# **Adding / Dropping Courses**

If you think that you are too far behind to catch up or that your work load is not manageable, you should consult your Academic Advisor. If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines. Please refer to the Huron website, <a href="https://huronatwestern.ca/academic-advising">https://huronatwestern.ca/academic-advising</a> or review the list of official Sessional Dates on the Academic Calendar, available here: <a href="http://www.westerncalendar.uwo.ca/SessionalDates.cfm">http://www.westerncalendar.uwo.ca/SessionalDates.cfm</a>.

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. Note that dropping a course may affect OSAP and/or Scholarship/Bursary eligibility.

# **Statement on Academic Integrity**

The International Centre for Academic Integrity defines academic integrity as "a commitment, even in the face of adversity, to five fundamental values: honesty, trust, fairness, respect, and responsibility. From these values flow principles of behaviour that enable academic communities to translate ideals to action." (CAI Fundamental Values Project, 1999).

A <u>lack</u> of academic integrity is indicated by such behaviours as the following:

- Cheating on tests:
- Fraudulent submissions online:
- Plagiarism in papers submitted (including failure to cite and piecing together unattributed sources);
- Unauthorized resubmission of course work to a different course;
- Helping someone else cheat;
- Unauthorized collaboration;

- Fabrication of results or sources;
- Purchasing work and representing it as one's own.

### **Academic Integrity: Importance and Impact**

Being at university means engaging with a variety of communities in the pursuit and sharing of knowledge and understanding in ways that are clear, respectful, efficient, and productive. University communities have established norms of academic integrity to ensure responsible, honest, and ethical behavior in the academic work of the university, which is best done when sources of ideas are properly and fully acknowledged and when responsibility for ideas is fully and accurately represented.

In the academic sphere, unacknowledged use of another's work or ideas is not only an offence against the community of scholars and an obstacle to academic productivity. It may also be understood as fraud and may constitute an infringement of legal copyright.

A university is a place for fulfilling one's potential and challenging oneself, and this means rising to challenges rather than finding ways around them. The achievements in an individual's university studies can only be fairly evaluated quantitatively through true and honest representation of the actual learning done by the student. Equity in assessment for all students is ensured through fair representation of the efforts by each.

Acting with integrity at university constitutes a good set of practices for maintaining integrity in later life. Offences against academic integrity are therefore taken very seriously as part of the university's work in preparing students to serve, lead, and innovate in the world at large.

A university degree is a significant investment of an individual's, and the public's, time, energies, and resources in the future, and habits of academic integrity protect that investment by preserving the university's reputation and ensuring public confidence in higher education.

Students found guilty of plagiarism will suffer consequences ranging from a grade reduction to failure in the course to expulsion from the university. In addition, a formal letter documenting the offence will be filed in the Dean's Office, and this record of the offence will be retained in the Dean's Office for the duration of the student's academic career at Huron University College.

#### **Statement on Academic Offences**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, as per the Academic Calendar:

 $\underline{http://www.westerncalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1\&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategoryID=1&Command=showCategory\&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyPages.cfm?PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.ca/PolicyCategory&SelectedCalendar.uwo.c$ 

#### **Turnitin.com**

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for a detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and Turnitin.com.

#### **Computer-Marked Tests/exams**

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating.

#### Clickers

Personal Response Systems ("clickers") may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else's clicker in class constitutes a scholastic offence
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

# Policy on "Special" Accommodation

Students who require **special** accommodation for tests and/or other course components must make the appropriate arrangements with the Student Development Centre (SDC). Further details concerning policies and procedures may be found at: <a href="http://www.sdc.uwo.ca/ssd/index.html">http://www.sdc.uwo.ca/ssd/index.html</a>.

### **Academic Consideration for Missed Work**

Students who are seeking academic consideration for missed work during the semester may submit a self-reported absence form online provided that the absence is 48 hours or less and the other conditions specified in the Senate policy at <a href="https://www.uwo.ca/univsec/pdf/academic policies/appeals/Academic Consideration for absences.pdf">https://www.uwo.ca/univsec/pdf/academic policies/appeals/Academic Consideration for absences.pdf</a> are met.

Students whose absences are expected to last longer than 48 hours, or where the other conditions detailed in the policy are not met (e.g., work is worth more than 30% of the final grade, the student has already used 2 self-reported absences, the absence is during the final exam period), may receive academic consideration by submitting a Student Medical Certificate (for illness) or other appropriate documentation (for compassionate grounds). The Student Medical Certificate is available online at

https://www.uwo.ca/univsec/pdf/academic\_policies/appeals/medicalform.pdf.

All students pursuing academic consideration, regardless of type, must contact their instructors no less than 24 hours following the end of the period of absence to clarify how they will be expected to fulfill the academic responsibilities missed during their absence. Students are reminded that they should consider carefully the implications of postponing tests or midterm exams or delaying submission of work, and are encouraged to make appropriate decisions based on their specific circumstances.

Students who have conditions for which academic accommodation is appropriate, such as disabilities or ongoing or chronic health conditions, should work with Accessible Education Services to determine appropriate forms of accommodation.

# Requests for Academic Consideration Using the Self-Reported Absence Form

Students who experience an unexpected illness or injury or an extenuating circumstance (48 hours or less) that is sufficiently severe to temporarily render them unable to meet academic requirements (e.g., attending lectures or labs, writing tests or midterm exams, completing and submitting assignments, participating in presentations) should self-declare using the online Self-Reported Absence portal. This option should be used in situations where the student expects to resume academic responsibilities within 48 hours or less.

The following conditions are in place for self-reporting of medical or extenuating circumstances:

- **a**. students will be allowed **a maximum of two self-reported absences** between September and April and one self-reported absence between May and August;
- **b**. any absences in excess of the number designated in clause a above, regardless of duration, will require students to present a **Student Medical Certificate** (**SMC**), signed by a licensed medical or mental health practitioner, detailing the duration and severity of illness, or appropriate documentation supporting extenuating circumstances to the Academic Counselling unit in their Faculty of registration no later than two business days after the date specified for resuming responsibilities. Please see section 4 below for more details.
- **c.** The duration of the excused absence will be for a maximum of 48 hours from the time the Self-Reported Absence form is completed through the online portal, or from 8:30 am the following morning if the form is

submitted after 4:30 pm;

- **d.** The duration of the excused absence will terminate prior to the end of the 48 hour period should the student undertake significant academic responsibilities (write a test, submit a paper) during that time;
- **e.** The duration of an excused absence will terminate at 8:30 am on the day following the last day of classes each semester regardless of how many days of absence have elapsed;
- **f.** Self-reported absences will not be allowed for scheduled final examinations; for midterm examinations scheduled during the December examination period; or for final lab examinations scheduled during the final week of term:
- **g.** Self-reporting **may not be used** for assessments (e.g. midterm exams, tests, reports, presentations, or essays) worth more than 30% of any given course.

h. students must be in touch with their instructors no later than 24 hours after the end of the period covered by the Self-Reported Absence form, to clarify how they will be expected to fulfil the academic expectations they may have missed during the absence.

# <u>Policy on "Academic" Accommodation - Medical / Non-Medical Grounds</u> (if absence is not self-reported)

(a) <u>Medical Grounds</u> for assignments *worth 10% or more of final grade*: Go directly to Huron Support Services/ Academic Advising, or email <u>huronsss@uwo.ca</u>.

University Senate policy, which can be found at,

https://www.uwo.ca/univsec/pdf/academic\_policies/appeals/accommodation\_medical.pdf, requires that all student requests for accommodation on medical grounds for assignments worth 10% or more of the final grade be made directly to the academic advising office of the home faculty (for Huron students, the "home faculty" is Huron), with supporting documentation in the form (minimally) of the Senate-approved Student Medical Certificate found at: https://www.uwo.ca/univsec/pdf/academic\_policies/appeals/medicalform.pdf.

The documentation is submitted in confidence and will not be shown to instructors. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation.

The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Dean. The instructor's decision is appealable to the Dean.

# (b) Accommodation on <u>Medical Grounds</u> for assignments worth *less than 10%* of final grade: Consult Instructor Directly

When seeking accommodation on medical grounds for assignments worth less than 10% of the final course grade, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect documentation. The instructor may <u>not</u> collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation.

The instructor will not normally deny accommodation where appropriate medical documentation is in place and where the duration it describes aligns with the due date(s) of assignment(s). Before denying a request for accommodation on medical grounds, the instructor will consult with the Dean. The instructor's decision is appealable to the Dean.

# (c) Non-Medical Grounds: Consult your Instructor directly.

Where the grounds for seeking accommodation are not medical, the student should contact the instructor directly. Late penalties may apply at the discretion of the instructor. Apart from the exception noted below, academic advisors will not be involved in the process of accommodation for non-medical reasons.

Where a student seeks accommodation on non-medical grounds where confidentiality is a concern, the student should approach an academic advisor with any documentation available. The advisors will contact the instructor after the student's request is received, and will outline the severity and duration of the challenge without breaching confidence. The student will be informed that the instructor has been notified that significant circumstances are affecting or have affected the student's ability to complete work, and the student will be instructed to work as quickly as possible with the instructor on an agreement for accommodation. Before denying a request for accommodation where documentation has been submitted to an academic advisor, the instructor will consult with the Dean. The instructor's decision is appealable to the Dean.

#### Mental Health & Wellness Support at Huron and at Western

Students who are stressed, emotionally distressed or in mental health crisis, please refer to: <a href="https://huronatwestern.ca/student-life-campus/student-services/wellness-safety">https://huronatwestern.ca/student-life-campus/student-services/wellness-safety</a> for a complete list of options about how to obtain help, or email <a href="https://huronwellness@huron.uwo.ca">https://huronatwestern.ca/student-life-campus/student-services/wellness-safety</a> for a complete list of options about how to obtain help, or email <a href="https://huronwellness@huron.uwo.ca">https://huronatwestern.ca/student-life-campus/student-services/wellness-safety</a> for a complete list of options about how to obtain help, or email <a href="https://huronwellness@huron.uwo.ca">https://huronwellness@huron.uwo.ca</a> to access your wellness staff directly.

Additional supports for Health and Wellness may be found and accessed at Western through, www.uwo.ca/uwocom/mentalhealth/.

The Student Emergency Response Team (SERT) provides medical response to 9-1-1 calls on Main, Brescia and Huron campuses which operates 24 hours a day, 7 days a week during the academic year. SERT is dispatched through the campus community Police Service (CCPS) to any medical emergency on campus at (519) 661-3300. For more information about SERT please visit: <a href="mailto:sert.uwo.ca/about-sert/about-sert/">sert.uwo.ca/about-sert/about-sert/about-sert/</a>.

# **Important Dates and Directory at Huron and Western**

For a current and up-to-date list of important dates and campus directories, please visit:

- **Huron Important Dates:** https://huronuc.ca/important-dates-and-deadlines
- Western Academic Calendar & Sessional Dates: <a href="http://www.westerncalendar.uwo.ca/SessionalDates.cfm">http://www.westerncalendar.uwo.ca/SessionalDates.cfm</a>
- Huron Directory Faculty, Staff and Administration: <a href="https://huronuc.ca/index.php/contact/contact-directory">https://huronuc.ca/index.php/contact/contact-directory</a> Western Directory Faculty, Staff and Administration: <a href="https://www.uwo.ca/directory.html">https://www.uwo.ca/directory.html</a>