

### ***Course delivery with respect to the COVID-19 pandemic***

*Although the intent is for this course to be delivered in-person, the changing COVID-19 landscape may necessitate some or all of the course to be delivered online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any assessments affected will be conducted online as determined by the course instructor.*

**Huron University College  
Faculty of Arts and Social Science  
Department of French and Asian Studies  
Winter 2021**

**Japanese 3361B 550: Japanese Conversation II**

#### **1.0 BASIC COURSE INFORMATION**

Course Prerequisites: Japanese 2250 or Japanese 2260.  
Instructor Name: Sawako Akai  
Office: A213  
Telephone numbers: 519-438-7224 ext. 243  
E-mail address: sakaimor@uwo.ca  
Scheduled class times: TTh 2:30 pm-4:30 pm, HC-W106  
Office Hours: TTh 1:30 pm-2:30 pm, or by appointment

Optional Friday Japanese Conversation Group: 12:30pm-1:30pm Location TBA

Optional Friday Online Conversation Group with YCU: 7pm-7:45pm

#### **2.0 COURSE DESCRIPTION**

Conversation-based, group-oriented experiential approach to Japanese. Conducting theme-based tasks in Japanese, students improve their conversational proficiency, as well as expanding practical vocabulary of Japanese. Taught in Japanese.

#### **3.0 COURSE LEARNING OBJECTIVES**

This course aims to help students to:

- To acquire more advanced communicative skills (speech and listening) of modern Japanese, with a particular emphasis on the spoken language.
- To acquire knowledge about Japanese culture through verbal communication and its mannerisms.
- To acquire and manipulate linguistic signs for communication.
- To strengthen conversation skills for the intermediate level students (e.g. JPN3350 and 4450).

#### 4.0 DESCRIPTION OF CLASS METHODS

Using a textbook titled *Marugoto*, the objective of this course is for you to be able to communicate at B1 level in Japanese. B1 is a level where you are able to talk coherently, understand the important points of texts on familiar topics, and deal with a range of situations by yourself while travelling in Japan. The course will cover from Topic 6 to Topic 9, including additional materials that I consider are relevant. Since the course will center on 'speaking', we will mainly use parts: Preparation, 1, 2 and 3.

This course will be conducted in a communication based language instruction with the primary emphasis on Can-do statements. Through this course, little by little, you will be able to increase the number of 'things you can do in Japanese.' The majority of the class time will be spent on the students' speaking the language in class. Therefore, it is very important for each student to come to class thoroughly prepared.

#### 4.5 EXPERIENTIAL LEARNING

You will be assigned one Japanese student to practice your Japanese. You will discuss what you would like to research with your partner for your in-class presentation.

The discussion with your partner should be one hour (max.) every week during February to March. It can be done synchronically or asynchronously. You need to write three progress reports (your short reflections) on the OWL forum.

The number of groups will be determined based on the availability of YCU students.

#### 5.0 TEXTBOOKS AND OTHER REQUIRED RESOURCES

*Marugoto: Japanese language and culture intermediate1 B1* (2016), The Japan Foundation

You can download audio files and vocabulary lists, etc. from the website.

<https://www.marugoto.org/>

Other reading materials are to be distributed in class, or posted electronically.

#### 6.0 METHOD OF EVALUATION/ASSESSMENT

<u>Course Component</u>	<u>% of Final Mark</u>
Class Participation	15
4 small speech drafts	10
4 topic quizzes	20
2 interviews	30
1 In-class presentation	15
1 video assignment	10

1. Class participation (15%). This includes class presentation and homework. Class performance of each class will be graded between 0-5 and -1 for an absence without a proper excuse.

2. Small speech drafts (10%). Your speech draft should be submitted through Assignments in OWL.
3. Topic quizzes (20%). Quizzes take place after you have finished one topic.
4. Oral interviews (30%). Two interviews will be scheduled.
5. Presentation (15%). This includes your written version and class presentation. You will pick one topic regarding Japanese culture. Research with your assigned partner and present your findings in class.
6. Video (10%). Video assignments should be submitted through "Assignment" in OWL. The topics and instruction will be posted on OWL.

\* Your performance will be assessed based on your language level according to the OPI scale. For example, JPN3350 students are considered as intermediate-mid/high while JPN4450 students are intermediate-high/advance-low.

\*\*This course follows Western's grading guidelines.

A+: One could scarcely expect better from a student at this level. (i.e. One's performance is in the competitive level at the Ontario Japanese Speech Contest.)

A: Superior work which is clearly above average.

B: Good work, meeting all requirements, and eminently satisfactory.

C: Competent work, meeting requirements

D: Fair work, minimally acceptable

F: Fail

## 6.5 SPECIAL INSTRUCTIONS

**All of the remote learning sessions for this course will be recorded.** The data captured during these recordings may include your image, voice recordings, chat logs and personal identifiers (name displayed on the screen). The recordings will be used for educational purposes related to this course, including evaluations. The recordings may be disclosed to other individuals participating in the course for their private or group study purposes. Please contact the instructor if you have any concerns related to session recordings.

Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation, or the participant has the prior written permission of the instructor.

Stipulations/Regulations:

1. In principle, we do not make-up small quizzes and tests. I will transfer the relevant percentage of one missed quiz to the other three quiz grade, with supporting documents submitted to academic counselling.
2. Without a proper excuse, the missing quizzes will be marked as 0.
3. Any students who fails to write an examination on the scheduled date and time will be given zero on that examination without a proper excuse.

4. A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

(i) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.

(ii) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of Registration.

### **Program and Academic Counselling**

Japanese students registered at Huron who require advice about modules and courses in Japanese should contact Dr. Michiya Kawai, Coordinator for Japanese courses, the Department of French and Asian Studies, mkawai@huron.uwo.ca, A-214, 519-438-7224 ext. 330.

For information about other French and Asian Studies, students should contact the Chair of the Department, Dr. Michiya Kawai, mkawai@huron.uwo.ca, 519-438-7224 ext. 330

Students interested in the exchange programs to Japan should contact the coordinator of the Japanese program: Dr. Michiya Kawai, mkawai@huron.uwo.ca, 519-438-7224 ext. 330

## **7.0 TENTATIVE SCHEDULE OF CLASSES, INCLUDING REQUIRED READINGS, TOPICS**

Date	Topics	Homework/Assignment
Jan. 11 (Tu)	Introduction, Topic 6 (Preparation)	Voicethread Self-introduction
Jan. 13 (Th)	Topic 6 (Part 1 & 2 Grammar)	Topic 6 HW1 Due Jan. 12 @ 11pm
Jan. 18 (Tu)	Topic 6 (Part 2)	Topic 6 HW2 Due Jan. 17 @ 11pm
Jan. 20 (Th)	Topic 6 (Part 2 Role-play, Part 3)	Topic 6 HW3 Due Jan. 19 @ 11pm
Jan. 25 (Tu)	Topic 6 (Part 3 Speech)	Topic 6 Speech Draft Due Jan. 24 @ 11pm
Jan. 27 (Th)	Topic 7 (Part 1 & 2 Grammar)	Topic 7 HW1 Due Jan. 26 @ 11pm
Feb. 1 (Tu)	<b>Topic 6 Quiz</b> , Topic 7 (Preparation)	
Feb. 3 (Th)	Topic 7 (Part 2)	Topic 7 HW2 Due Feb. 2 @ 11pm

---

Feb. 8 (Tu)	Topic 7 (Part 2 Role-play, Part 3)	Topic 7 HW3 Due Feb. 7 @ 11pm
Feb. 10 (Th)	Topic 7 (Part 3 Speech)	Topic 7 Speech Draft Due Feb. 9 @ 11pm

---

Feb. 15 (Tu) **Topic 7 Quiz**, Topic 8 (Preparation)

Feb. 17 (Th) **Interview 1**

---

Feb. 21 – 24 Spring Reading Week

No class

---

Mar. 1 (Tu)	Topic 8 (Part 1 & 2 Grammar)	Topic 8 HW1 Due Feb. 28 @ 11pm
-------------	------------------------------	--------------------------------

Mar. 3 (Th)	Topic 8 (Part 2)	Topic 8 HW2 Due Mar. 2 @ 11pm
-------------	------------------	-------------------------------

---

Mar. 8 (Tu)	Topic 8 (Part 2 Role-play, Part 3)	Topic 8 HW3 Due Mar. 7 @ 11pm
-------------	------------------------------------	-------------------------------

Mar. 10 (Th)	Topic 8 (Part 3 Speech)	Topic 8 Speech Draft Due Mar. 9 @ 11pm
--------------	-------------------------	--

---

Mar. 15 (Tu) **Topic 8 Quiz**, Topic 9 (Preparation)

Mar. 17 (Th)	Topic 9 (Part 1 & 2 Grammar)	Topic 9 HW1 Due Mar. 16 @ 11pm
--------------	------------------------------	--------------------------------

---

Mar. 22 (Tu)	Topic 9 (Part 2)	Topic 9 HW2 Due Mar. 21 @ 11pm
--------------	------------------	--------------------------------

Mar. 24 (Th)	Topic 9 (Part 2 Role-play, Part 3)	Topic 9 HW3 Due Mar. 23 @ 11pm
--------------	------------------------------------	--------------------------------

---

Mar. 29 (Tu)	Topic 9 (Part 3 Speech)	Topic 9 Speech Draft Due Mar. 28 @ 11pm
--------------	-------------------------	---

Mar. 31 (Th) **Topic 9 Quiz**

---

Apr. 5 (Tu)	<b>Presentation</b>	Presentation File Due Apr. 4 @ 11pm
-------------	---------------------	-------------------------------------

Apr. 7 (Th) **Interview 2**

Video Assignment Due Apr. 8 @ 11pm

---

## **Appendix to Course Outlines: Academic Policies & Regulations 2021 - 2022**

### **Mandatory Use of Masks in Classrooms**

Students will be expected to wear triple layer non-medical masks at all times in the classroom as per Huron policy and public health directives. Students are now permitted to drink water in class by lifting and replacing the mask each time a drink is taken. Students will be able to eat and drink outside of the classroom during scheduled breaks.

Students unwilling to wear a mask as stipulated by Huron policy and public health directives will be referred to the Dean's Office, and such actions will be considered a violation of the Huron Student Code of Conduct.

### **Pandemic Contingency**

In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, all remaining course content will be delivered entirely online, typically using a combination of synchronous instruction (i.e., at the times indicated in the timetable) and asynchronous material (e.g., posted on OWL for students to view at their convenience). Any remaining assessments will also be conducted online at the discretion of the course instructor. In the unlikely event that changes to the grading scheme are necessary, these changes will be clearly communicated as soon as possible.

### **Student Code of Conduct**

Membership in the community of Huron University College and Western University implies acceptance by every student of the principle of respect for the rights, responsibilities, dignity and well-being of others and a readiness to support an environment conducive to the intellectual and personal growth of all who study, work and live within it. Upon registration, students assume the responsibilities that such registration entails. While in the physical or online classroom, students are expected to behave in a manner that supports the learning environment of others. Please review the Student Code of Conduct at: <https://huronatwestern.ca/sites/default/files/Res%20Life/Student%20Code%20of%20Conduct%20-%20Revised%20September%202019.pdf>.

### **Prerequisite and Antirequisite Information**

Students are responsible for ensuring that they have successfully completed all course prerequisites and that they have not completed any course antirequisites. Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

### **Attendance Regulations for Examinations**

A student is entitled to be examined in courses in which registration is maintained, subject to the following limitations:

- 1) A student may be debarred from writing the final examination for failure to maintain satisfactory academic standing throughout the year.
- 2) Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

Review the policy on Attendance Regulations for Examinations here:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/exam/attendance.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/exam/attendance.pdf).

### **Statement on Academic Offences**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following website:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/scholastic\\_discipline\\_undergrad.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf). The appeals process is also outlined in this policy as well as more generally at the following website:

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/appealsundergrad.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/appealsundergrad.pdf).

### **Turnitin.com**

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

### **Statement on Use of Electronic Devices**

It is not appropriate to use electronic devices (such as, but not limited to, laptops, cell phones) in the classroom for non-classroom activities. Such activity is disruptive and distracting to other students and to the instructor, and can inhibit learning. Students are expected to respect the classroom environment and to refrain from inappropriate use of technology and other electronic devices in class.

### **Statement on Use of Personal Response Systems (“Clickers”)**

Personal Response Systems (“clickers”) may be used in some classes. If clickers are to be used in a class, it is the responsibility of the student to ensure that the device is activated and functional. Students must see their instructor if they have any concerns about whether the clicker is malfunctioning. Students must use only their own clicker. If clicker records are used to compute a portion of the course grade:

- the use of somebody else’s clicker in class constitutes a scholastic offence
- the possession of a clicker belonging to another student will be interpreted as an attempt to commit a scholastic offence.

### **Academic Consideration for Missed Work**

Students who are seeking academic consideration for missed work during the semester may submit a self-reported absence form online provided that the absence is **48 hours or less** and the other conditions specified in the Senate policy at

[https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/accommodation\\_illness.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_illness.pdf) are met.

Students whose absences are expected to last **longer than 48 hours**, or where the other conditions detailed in the policy are not met (e.g., work is worth more than 30% of the final grade, the student has

already used 2 self-reported absences, the absence is during the final exam period), may receive academic consideration by submitting a Student Medical Certificate (for illness) or other appropriate documentation (for compassionate grounds). The Student Medical Certificate is available online at [https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf).

All students pursuing academic consideration, regardless of type, must contact their instructors no less than 24 hours following the end of the period of absence to clarify how they will be expected to fulfill the academic responsibilities missed during their absence. **Students are reminded that they should consider carefully the implications of postponing tests or midterm exams or delaying submission of work, and are encouraged to make appropriate decisions based on their specific circumstances.**

Students who have conditions for which academic accommodation is appropriate, such as disabilities or ongoing or chronic health conditions, should work with Accessible Education Services to determine appropriate forms of accommodation. Further details concerning policies and procedures may be found at: <http://academicsupport.uwo.ca/>.

### **Policy on Academic Consideration for a Medical/ Non-Medical Absence**

#### **(a) Consideration on Medical Grounds for assignments worth *less than 10%* of final grade: Consult Instructor Directly and Contact Academic Advising**

When seeking consideration on **medical grounds** for assignments worth *less than 10%* of the final course grade, and if the student has exceeded the maximum number of permissible Self-Reported absences, the student should contact the instructor directly. The student need only share broad outlines of the medical situation. The instructor **may** require the student to submit documentation to the academic advisors, in which case she or he will advise the student and inform the academic advisors to expect documentation. If documentation is requested, the student will need to complete and submit the [Student Medical Certificate](#). The instructor may **not** collect medical documentation. The advisors will contact the instructor when the medical documentation is received, and will outline the severity and duration of the medical challenge as expressed on the Student Medical Certificate and in any other supporting documentation. The student will be informed that the instructor has been notified of the presence of medical documentation, and will be instructed to work as quickly as possible with the instructor on an agreement for accommodation.

#### **(b) Consideration on Non-Medical Grounds: Consult Huron Support Services/Academic Advising, or email [hurousss@uwo.ca](mailto:hurousss@uwo.ca).**

Students seeking academic consideration for a **non-medical** absence (e.g. varsity sports, religious, compassionate, or bereavement) will be required to provide appropriate documentation where the conditions for a Self-Reported Absence have not been met, including where the student has exceeded the maximum number of permissible Self-Reported. All consideration requests must include a completed [Consideration Request Form](#). Late penalties may apply at the discretion of the instructor.

Please review the full policy on Academic Consideration for medical and non-medical absence at: [https://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/accommodation\\_illness.pdf](https://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_illness.pdf). Consult [Huron Academic Advising](#) at [hurousss@uwo.ca](mailto:hurousss@uwo.ca) for any further questions or information.

### **Support Services**

For advice on course selections, degree requirements, and for assistance with requests for medical accommodation, students should email an Academic Advisor in Huron's Student Support Services at [hurousss@uwo.ca](mailto:hurousss@uwo.ca). An outline of the range of services offered is found on the Huron website at: <https://hurouatwestern.ca/student-life/student-services/>.



Department Chairs, Program Directors and Coordinators are also able to answer questions about individual programs. Contact information can be found on the Huron website at:  
<https://huronatwestern.ca/contact/faculty-staff-directory/>.

If you think that you are too far behind to catch up or that your workload is not manageable, you should consult your Academic Advisor. If you are considering reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines. Please refer to the Advising website, <https://huronatwestern.ca/student-life/student-services/academic-advising/> or review the list of official Sessional Dates on the Academic Calendar, available here:  
<http://www.westerncalendar.uwo.ca/SessionalDates.cfm>.

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. Note that dropping a course may affect OSAP and/or Scholarship/Bursary eligibility.

Huron Student Support Services: <https://huronatwestern.ca/student-life/student-services/>  
Office of the Registrar: <https://registrar.uwo.ca/>  
Student Quick Reference Guide: <https://huronatwestern.ca/student-life/student-services/#1>  
Academic Support & Engagement: <http://academicssupport.uwo.ca/>  
Huron University College Student Council: <https://huronatwestern.ca/student-life/beyond-classroom/hucsc/>  
Western USC: <http://westernusc.ca/your-services/#studentservices>

### **Mental Health & Wellness Support at Huron and Western**

University students may encounter setbacks from time to time that can impact academic performance. Huron offers a variety of services that are here to support your success and wellbeing. Please visit <https://huronatwestern.ca/student-life-campus/student-services/wellness-safety> for more information or contact staff directly:

Wellness Services: [huronwellness@huron.uwo.ca](mailto:huronwellness@huron.uwo.ca)  
Community Safety Office: [safety@huron.uwo.ca](mailto:safety@huron.uwo.ca)  
Chaplaincy: [gthorne@huron.uwo.ca](mailto:gthorne@huron.uwo.ca)

Additional supports for Health and Wellness may be found and accessed at Western through, <https://www.uwo.ca/health/>.

---