

# OUTGOING EXCHANGE INFORMATION SHEET

OVERVIEW	
<b>OUTGOING EXCHANGE HOMEPAGE</b>	<a href="http://huronatwestern.ca/outgoing-exchange" style="color: red;">huronatwestern.ca/outgoing-exchange</a>
<b>PERIODS OF STUDY</b>	<ol style="list-style-type: none"> <li><span style="color: red;">1</span> Fall Term</li> <li><span style="color: red;">2</span> Winter Term</li> <li><span style="color: red;">3</span> Full Year</li> </ol> <p><b>Note:</b> Exact term dates vary per host institution.</p>
<b>BEST TIME FOR EXCHANGE</b>	<p>It is recommended that students go on exchange in their <b>third year</b>.</p> <p><b>Note:</b> Going on exchange in your final term may delay your graduation date until the next convocation period.</p>
<b>APPLICATION DEADLINES</b>	<p><b>Fall Term:</b> March 1</p> <p><b>Winter Term:</b> September 15</p>
PRE-APPROVAL	
<b>STEP 1</b>	Attend Huron Exchange Information Session (recommended) (see <a href="http://huronatwestern.ca/events" style="color: red;">huronatwestern.ca/events</a> for upcoming sessions).
<b>STEP 2</b>	Book a consultation with Huron's Exchange Team to review your interests, options, and general applicable timelines.
<b>STEP 3</b>	Determine your <b>Top 3</b> Exchange choices. Exchanges programs: <a href="http://huronatwestern.ca/international-exchange-partners" style="color: red;">huronatwestern.ca/international-exchange-partners</a>
<b>STEP 4</b>	Apply online (includes \$75 CAD application processing fee).
<b>HURON CONNECT PORTAL</b>	All students who apply online will be required to set up a <b>Huron Connect Portal</b> account. This will allow students to submit and track their application, along with all required documents.
<b>HURON APPLICATION REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• Exchange Statement (250 words)</li> <li>• Two Academic Reference Letters from Huron Instructors</li> <li>• Copy of Resume</li> <li>• Online Statement of Account</li> <li>• Travel Waiver</li> </ul>
POST-APPROVAL	
<b>STEP 5</b>	If approved by Huron, you will be provided with an Application Form for the host institution.

<b>HOST INSTITUTION APPLICATION REQUIREMENTS AND DEADLINES</b>	Requirements and deadlines vary per institution. Refer to the Exchange Partners page: <a href="https://uronatwestern.ca/international-exchange-partners">uronatwestern.ca/international-exchange-partners</a>
<b>STEP 6</b>	Complete <b>MANDATORY</b> online Pre-Departure Workshops on OWL and upload Certificate of Completion to your Huron Application Portal.
<b>STEP 7</b>	Identify and obtain required immigration documents. <a href="https://travel.gc.ca/travelling/living-abroad/studying">https://travel.gc.ca/travelling/living-abroad/studying</a>
<b>STEP 8</b>	Connect with Academic Advising to discuss course options and approval process.
<b>STEP 9</b>	Arrange to have courses pre-approved by appropriate Program Chair at Huron.
<b>STEP 10</b>	Complete and submit: • Course Approval Form
<b>STEP 11</b>	Connect with host institution to enrol in courses. <b>Note:</b> Exchange courses will appear as Pass/Fail on your Huron transcript. If grades are required for post-graduate endeavours, you may need to provide both your Huron transcript and host institution transcript. Course availability may be limited upon arrival at the host institution.
<b>STEP 12</b>	Arrange for off-campus housing, if residence is not available.
<b>PRE-DEPARTURE</b>	
<b>STEP 13</b>	Book and attend <b>MANDATORY</b> Pre-Departure session.
<b>STEP 14</b>	Pay tuition to Huron, <b>NOT</b> your host institution.
<b>WHILE ON EXCHANGE</b>	
<b>ORDER TRANSCRIPT</b>	Upon completion of courses, order sealed copy of transcript (ensure it is in English) to be sent directly to Huron. Once received, your transfer credits will be added to your Academic Record.
<b>QUESTIONS?</b>	<b>HURON EXCHANGE:</b> <a href="mailto:huronexchange@uwo.ca">huronexchange@uwo.ca</a>

**NOTE:** This outline is specific to Huron students. Steps may vary based on the requirements of your home campus.

Last Updated: January 27, 2023