



**Huron**  
UNIVERSITY

# RESIDENCE HANDBOOK

2024-2025





## RESIDENCE HANDBOOK

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## WELCOME FROM THE RESIDENCE TEAM

Congratulations on choosing to spend your upcoming year at Huron University College! We're very excited and eager to have you join us.

At Huron, we're all about supporting your academic journey while creating an atmosphere that's ripe for personal growth. Think of us as your trusty sidekicks, here to help you navigate the ins and outs of university and residence life. Our dedicated Housing Staff, who are right there with you, are geared up to provide top-notch support services and assist in smoothing out any bumps in the road.

Now, onto the good stuff - this handbook. It's like your secret weapon, packed with all the info you need to thrive on campus and in residence. From where to store your bike, to mastering the art of resolving student squabbles, we've got you covered. Plus, we've laid out all the nitty-gritty policies and procedures essential for community living.

Feeling at home is our number one priority. Don't be shy - if you've got questions or concerns, our Housing Staff are all ears. We're counting on you to help shape the kind of residence life you dream of. So, dive into floor/house activities and get involved with the Housing Council. Together, we'll craft an experience that's uniquely yours.

As you gear up for the school year ahead, know that we're here to support you every step of the way. Here's to seizing every opportunity, making lasting memories, and turning your residence experience into a highlight of your university education.

Warm regards,  
Huron Housing Staff

## DONS AND STAFF IN RESIDENCE



Our residence life team is here to support you throughout your time in residence. Below are some key individuals you should know:

**THE DONS:** Upper-year students who live on each floor and are trained to assist with any questions or problems you may encounter. They organize events, provide support, and help maintain a safe and positive community.

**RESIDENCE LIFE COORDINATORS:** Full-time Huron staff members who develop and implement the Residence Life program and ensure a positive living experience for all students by directly supervising the Dons, referring students to campus resources, and address any student conduct concerns in residence.

**RESIDENCE MANAGERS:** The day-to-day management of our Housing Program is handled by our Residence Managers. The Residence Managers are full-time employees of Huron University who have had experience with residence living and who are committed to ensuring that residents have exceptional on-campus living experiences. The Residence Managers are responsible for the supervision and training of the Dons, advising residents, and handling conduct and discipline issues.

## HOW TO CONTACT US



**DONS:** Reach out to your floor Don via Teams or knock on their door.

**RESIDENCE LIFE COORDINATOR:** [housing@huron.uwo.ca](mailto:housing@huron.uwo.ca)  
Office: Hellmuth or O'Neil beside the front door

**RESIDENCE MANAGERS:** [housing@huron.uwo.ca](mailto:housing@huron.uwo.ca)  
Burnlea Front Desk

*From 7:00 pm – 7:00 am every day, there are at least four Dons on duty and an on call professional staff 24/7. You can contact a Duty Don by calling Huron Campus Security at ext. 555 or by visiting the Campus Security Desk in W building.*



## WHAT IS A “DUTY DON”?



All of the Dons are full-time students that also work part-time to ensure that you have someone to talk to when you're stressed out, need fun events to attend, or have questions about the school. This commitment comes with rotating overnight shifts 2-3 times a week.

Whether it's a personal issue, an emergency, or just a question about campus life, the Duty Don is a great point of contact. Just call security at extension 555, and they'll dispatch a Duty Don (who might even be your Don). They're there to make sure your university experience is as smooth and enjoyable as possible.

## STUDENT SERVICES



The professional staff at Huron are here to assist you with a variety of needs, from academic advising to personal support. Here's where you can find them:

**STUDENT SERVICES:** For Academic Advising or the Career Development Center, visit the Student Services offices located in W44 or book on the Student Services page on the website, [here](#). Office hours are 8:30am - 4:00pm Monday to Friday. Contact them at [huronsss@uwo.ca](mailto:huronsss@uwo.ca) or Ext.244

**COUNSELLING SERVICES:** Huron offers free counselling services as well as programming based on a holistic perspective of health. Drop by the Wellness House between 8:30am-4:30pm or book an appointment online, [here](#).

## WANT TO GET INVOLVED?



### HOUSING COUNCIL

Mid-September, there will be elections held for positions on the Housing Council ranging from Community Representatives to executive positions. This council is designed to give First-Year students an opportunity to advocate for their residence communities as well as plan fun events to put on for residence students. It's a great way to build a portfolio going into your next few years.

### RESIDENCE DON

Do you want to be a mentor and guide for first-year students when you become an upper year? Apply to be a Don. You'll receive extensive training in everything from conflict resolution to event planning, and you'll be compensated with food and housing on-campus. It's an excellent opportunity to add to any resume and is a fulfilling way to engage and develop long-lasting relationships.



## COMMITMENT TO DIVERSITY

### COMMITMENT TO DIVERSITY

Huron University College is committed to fostering a diverse and inclusive environment where all students feel welcome and valued. We celebrate the rich diversity of our student body and strive to create a community where everyone can thrive.

### DIVERSITY AND INCLUSION POLICIES

**Non-Discrimination:** Huron does not tolerate discrimination or harassment based on race, gender, sexuality, religion, or any other characteristic.

### SUPPORT RESOURCES

Where possible, we provide or refer to resources and support for students from all backgrounds, including cultural clubs, counseling services, and academic support.

**Wellness Services:** Available to all students, offering confidential support for personal and emotional issues.

**Themed Clubs:** Join one of the many student-run clubs to connect with peers and celebrate your heritage or interests, such as the Japanese Culture Club or the Huron Underground Dramatic Society.

**Academic Support:** Access tutoring, study groups, and other resources to help you succeed academically.

*We have a Commitment to Diversity Declaration hanging in every community and building in residence that you sign when you move-in. We take our multi-culturalism seriously and passionately.*



## PACKING FOR MOVE-IN DAY



Move-in day is exciting but can also feel overwhelming. Here's a quick guide to help you pack efficiently and avoid bringing unnecessary items.

### WHAT'S PROVIDED IN YOUR ROOM:

- Bed frame and mattress (twin size; twin XL in Burnlea Hall)
- Desk and chair
- The space below the bed measures approximately 22 inches and cannot be adjusted.
- Closet/wardrobe
- Wastebasket and recycle bin
- Corkboard, bookshelves
- Mirror
- Blinds

*All Huron property must remain in your residence room.*

**Using Your Own Furniture:** You can bring your own furniture, but it must fit in your room without removing the existing items. Ensure any furniture you bring meets safety standards. Avoid overstuffed, plastic, or combustible items as they pose fire risks.

✓ **PERMITTED SMALL APPLIANCES** Due to limited electrical capacity, only certain appliances are allowed:

- Kettles with automatic shut-off
- Hair dryers/curling irons
- Single-serve coffee makers (like Tassimo, Keurig)
- Magic Bullet, small fan, TVs, lamps, computers, mini refrigerators

### ✗ PROHIBITED ITEMS

- Microwave ovens, toasters, toaster ovens, hot pots, hot plates, rice cookers, indoor grills (e.g., George Foreman), crock pots, drip or percolator coffee makers, or any other cooking equipment.

Cooking appliances are not allowed due to fire and safety standards. Use CSA-approved extension cords or power bars, and avoid overloading outlets. Non-compliance can lead to safety hazards and potential damages.

### PACKING TIPS

- **Label Everything:** Clearly mark your boxes and bags with your name and room number.
- **Pack Light:** Bring only essentials for the first few weeks. You can always bring more items later.

## WHAT TO BRING



Moving into residence is a big step, and knowing what to pack can make the transition smoother. Here are some essential items to bring:

### BEDDING & LINENS

- Sheets (twin or twin XL)
- Pillowcases
- Blankets and comforter
- Pillows
- Mattress protector

### TOILETRIES & PERSONAL CARE

- Bathrobe and Shower Shoes
- Toilet Paper (Burnlea and Southwest only)
- Towels (bath and hand)
- Washcloths
- Shower caddy
- Toothbrush and toothpaste
- Shampoo and conditioner
- Soap or body wash
- Personal hygiene products

### STUDY MATERIALS

- Notebooks and binders
- Pens, pencils, and highlighters
- Laptop and charger
- Desk lamp
- Planner or [calendar](#)
- Push pins for bulletin board

### CLOTHING

- Casual and comfortable clothes
- Formal attire for special events
- Seasonal outerwear (coat, hat, gloves)
- Comfortable shoes and slippers
- Hangers

### ELECTRONICS

- Phone and charger
- Headphones or earbuds
- Power bar with surge protection
- Small fan
- Alarm clock

### ROOM ESSENTIALS

- Reusable water bottle
- Mini-fridge
- Laundry basket and detergent
- Cleaning supplies** (wipes, all-purpose cleaner)
- Windex
- Lysol
- Broom and Dustpan
- Hand-vacuum
- Paper-Towel
- Bathroom Cleaning Supplies

## WHAT NOT TO BRING



To ensure the safety and comfort of all residents, there are certain items that are prohibited or discouraged in the residence halls. All contraband can be found in an itemized list in the Residence Discipline Code [here](#). Notable highlights are included below but are not exhaustive:

### PROHIBITED ITEMS

- **Candles and Incense:** Open flames are not allowed due to fire hazards.
- **Cigars/pipes/hookas or shishas/bongs/e- cigarettes/vapes:** only permitted for residents age 19+. See link to Residence Discipline Code for more information [here](#).
- **Cooking Appliances:** These items pose a significant fire risk and are unnecessary due to the lack of cooking facilities and the presence of a meal plan.
- **Gambling Equipment:** Poker chips or other gambling paraphernalia are prohibited.
- **Large OR Glass Alcohol Containers:** Any container over 26 oz. or 750 ml. is prohibited
- **Mass Consumption:** Funnels and beer bongs are a no-go.
- **Weapons or Explosives:** Firearms, knives, and other weapons are strictly prohibited. No fireworks or volatile substances.
- **Pets:** Animals are not allowed in residence, except for approved service animals.

### SAFETY HAZARDS

- **Extension Cords:** Use only power bars with surge protection. No non-CSA approved electronics.
- **Halogen Lamps:** These lamps can become extremely hot and are not permitted.

### ITEMS THAT TAKE UP TOO MUCH SPACE

- **Large Furniture:** Leave bulky furniture items at home to maximize your living space.
- **Excessive Decor:** Keep within the provided guidelines
- **Non-Essential Appliances:** Avoid bringing items like large stereos or amplifiers.

## TIPS FOR AVOIDING OVER PACKING

- **Prioritize Essentials:** Focus on what you'll need immediately and can't live without
- **Check with Roommates:** Coordinate with your roommates to avoid duplicates and save space.
- **Think About Storage:** Consider where you'll store everything and if it will fit comfortably in your room.

## ROOM INSPECTIONS



At check-in, you'll complete a room inventory form with your Don. This form helps Residence Managers track room conditions. You are financially responsible for any damage, loss, or cleanliness issues when moving out.

All students are responsible for maintaining cleanliness standards in the community, such as lounges or floor washrooms. Students with semi-private access to common areas or washrooms, such as pods or suites, share specific responsibility in acknowledgement of that privilege. Failure to maintain cleanliness may result in fees and disciplinary actions.

At the end of the year, there will be a **Check-Out** process that mirrors this process in reverse, we will ensure the room is reset to the conditions prior to your arrival.

## RESIDENCE INSURANCE

Huron University will not be liable, directly or indirectly, for theft or loss of personal property by fire, water, or any other cause. All students will be required to sign up for insurance coverage provided by Marsh Canada or may opt out if you are covered through a family insurance policy.

## RESIDENCE DEPOSIT REFUND

Your residence deposit will be refunded sometime mid-summer after your residence tenure. It is used to restore any damage to your space, restorative justice measures enacted by the residence discipline committee, or used to supplement any outstanding fines or fees. Any remainder is refunded to you up to the full amount if there were no charges.

## DECORATIONS & WALL HANGINGS



Personalizing your room is a great way to make it feel like home. However, there are some guidelines to ensure safety and respect for the facilities:

### GUIDELINES FOR DECORATING

- **Adhesives:** Using brand name Command Strips that won't damage the walls. If you can't remove it yourself, leave it on the wall. Forced removal may damage the walls further resulting in more charges.
- **Fire Safety:** Ensure decorations do not cover smoke detectors, sprinkler systems, or exit signs. There should be no obstructions of doors or windows. You should avoid wall-sized fabric tapestries that could catch fire.
- **DO NOT PAINT:** Any modifications to paint would result in a charge to reset the room to the conditions prior to move-in.
- **No long-term fixtures:** None of your décor should require installation such curtains, shelves, or hooks.

### TIPS FOR PERSONALIZING YOUR SPACE

- **Photos and Posters:** Use photos and posters to add a personal touch. Utilize your bulletin boards/approved hanging zones to avoid potential damage charges. Anything hung on the wall will be your own risk.
- **Lighting:** Add battery-operated string lights for ambiance. Tack and adhesive can cause wall damage. Use at your own risk.
- **Plants:** Small plants can add life to your room. Snake, Spider, or Pothos. They are incredibly easy to care for and filter the air!





## WHAT DOES MOVE-IN DAY LOOK LIKE?

Move-in Day is a special day that has a lot of moving parts, an in-depth walkthrough of what you can expect will be found [here](#).

## WESTERN ONE-CARD



Your Western One-Card is your lifeline at Huron. You need it to eat at the dining hall, take tests and exams, register guests, and utilize public transportation. You will pick-up your One-Card on move-in Day, and if you need to replace a one-card, you may do so here. Make sure you upload your photo prior to arriving on campus.

## KEYS/ACCESS CARDS



Your key/access card is essential for your safety and access to your residence building:

### USAGE

**Key/Access Card:** You will receive your key/access card during check-in. This card grants you access to your building and room.

**Usage:** Always carry your key/access card with you. Do not lend it to others.

### LOST KEY/CARD PROCEDURE

**Reporting:** If you lose your key/access card, report it immediately to the Security Desk.

**Replacement:** There will be a 25\$ fee for replacing lost keys/access cards or fobs. Temporary access will be provided until a replacement is issued.

### SECURITY MEASURES

**Keep Secure:** Do not prop open doors or let other people into the building. Always lock your door when leaving your room.

**Report Suspicious Activity:** Report any suspicious activity to campus security.





## LIVING WITH ROOMMATES



Living with roommates or suite mates can be a rewarding experience. Here's how to navigate these relationships:

### INTRODUCTION TO ROOMMATES

**Communication:** Although we are unable to provide your specific roommate's information, reach out to your roommate(s) before move-in via the shared Teams' Group you'll be added to so you can introduce yourself and discuss living arrangements.

**Setting Expectations:** Your Dons will be facilitating roommate agreements early in the year where you can discuss expectations for cleanliness, noise levels, and shared responsibilities.

### SHARING SPACES

**Common Areas:** Respect shared spaces like bathrooms, kitchens, and living areas. Keep them clean and tidy. Be mindful of noise levels during the days and evenings to ensure smooth relationships.

**Personal Space:** Be mindful of each other's personal space and belongings.

**Hygiene:** Practice good personal hygiene to ensure a healthy living environment for you and your roommates.

**Rules and Regulations:** Familiarize yourself with and adhere to all residence policies and procedures.

**Quiet Hours:** Respect quiet hours to ensure a peaceful environment for studying and sleeping. Quiet hours Sunday to Wednesday are 11:00pm-7:00am, and Thursday to Saturday 1:00am-9:00am.

### COMMUNICATION AND CONFLICT RESOLUTION

**Open Dialogue:** Maintain open lines of communication. Address concerns early to prevent misunderstandings.

**Conflict Resolution:** If conflicts arise, try to resolve them through respectful conversation. If needed, seek assistance from your Don. If you have a roommate or suite mate, your Don will assist you in completing a "roommate/suite mate agreement" form.

### ACCOUNTABILITY

**Own Your Actions:** Take responsibility for your actions and their impact on others.

**Be a Good Neighbor:** Be considerate of your fellow residents and their needs.

### GETTING ALONG WITH YOUR FELLOW RESIDENTS

Building a positive community is key to a great residence experience. Here are some tips for getting along with your fellow residents:

### BUILDING A COMMUNITY

**Participate in Activities:** Get involved in residence events and activities to meet new people and build connections.

**Be Inclusive:** Invite others to join in activities and conversations. Make an effort to include everyone.

### SOCIAL EVENTS AND ACTIVITIES

**Residence Events:** Attend events organized by your Don and residence life team. These are great opportunities to socialize and have fun.

**Student Clubs:** Join student clubs and organizations to connect with others who share your interests.

### TIPS FOR POSITIVE INTERACTIONS

**Respect Differences:** Embrace the diversity of your community. Respect different backgrounds, beliefs, and perspectives.

**Be Friendly:** Greet your neighbors, offer a smile, and be approachable. Small gestures can go a long way.

**Help Others:** Offer assistance to fellow residents when needed. Acts of kindness build a supportive community.

### ROOM CHANGES

**Request Process:** If you encounter issues with your room assignment, you can request a room change through the Residence Life Office before October 31st. These are only granted in exceptional circumstances after formal efforts have been taken to resolve the situation.

**Availability:** Room changes are subject to availability and are considered on a case-by-case basis.

## GUESTS



If you live in Huron residence, a guest is anyone who doesn't. When you invite a guest, you need to be with them at all times because you're responsible for their behavior. Use common sense and courtesy—check with your roommate before inviting friends over, especially if they might be studying or working on something important.

Having an overnight guest is a privilege, not a right. You can have an overnight guest for one night or a weekend, but you must get your roommate's permission first. For safety reasons, guests need to be registered. You can access guest registration using the QR code on the posters or in Teams, and these should be filled out at least 24 hours before your guest arrives.

If your guest is staying past 8:00 p.m., they must be registered, and you can only have up to two guests at a time. If you want more than two guests or need an extended stay, you must contact the Housing Team at [housing@huron.uwo.ca](mailto:housing@huron.uwo.ca) in writing at least 48 hours in advance.

Remember, you're responsible for your guest's actions, including any damage they cause. Make sure your guest follows the Residence Discipline Code and the Code of Student Conduct. If your guest misbehaves, they may be asked to leave, and you could face disciplinary actions.

**The following times are No-Guest Periods, including but not limited to: Orientation Week, Homecoming Weekend/HOCO, FOCO, Halloween, St. Patrick's Day, and other dates announced by Huron. Specific dates and additional No-Guest periods will be provided closer to the events.**

## CAMPUS MAP



A campus map is an essential tool for navigating Huron University College. To get your campus map scan or click on the QR code.



## MEAL PLAN



The Huron Dining Hall is located on the Huron campus, steps from Western. It offers a unique dining experience, varied cuisine and service in air-conditioned, smoke free, spacious dining room.

Students with special dietary needs are encouraged to contact the Huron Dining Hall at [huronmanager@browns.ca](mailto:huronmanager@browns.ca).

### MEAL PLAN OVERVIEW

The plan is based on an "All You Care to Eat" model. Each meal plan holder has unlimited access to the food served in the dining hall during posted hours of operation throughout the duration of your stay here. The meal plan comes with 100 Huron Flex Dollars to spend at the to-go spot in the café and 200 Western Flex to spend at vendors on or off-campus which can be found [here](#). Additional Western flex can be added by emailing the meal plan office here, [campus.meal.plan@uwo.ca](mailto:campus.meal.plan@uwo.ca).

### WHEN IS THE HURON DINING HALL OPEN?

7:30 a.m. – 9:30 p.m. Monday to Friday

9:30 a.m. – 8:00 p.m. Saturday and Sunday

The Dining Hall opens its doors Move-In Day and will close for the summer after all students have moved out of residence. It is closed during the mid-year break in December and reduces its service during long weekends, exam periods and the Term 1 and 2 Reading Weeks. Advance notification of any changes in Dining Hall hours will be posted.

### LABELING AND NUTRITIONAL INFORMATION

Providing nutritious foods to maintain a balanced diet is important. At each location, an ingredient list and nutritional analysis of most items is available. Food labels will include price (when applicable), best before dates and if the product has unique features such as vegan or contains nuts.

### FAQ

#### Q. Can I take food out?

No, it's buffet-style so the food is designed to be eaten in. If you need to take food with you, flex dollars or legal tender can be used at the to-go spot attached to the dining hall.

### Q. What if I am sick?

Email the manager of Browns at [huronmanager@browns.ca](mailto:huronmanager@browns.ca) to give as much notice as possible and include any dietary restrictions. Then you can have a friend speak to a supervisor at the Dining Hall. The meal will contain whatever main course is being served that evening. Abuse of this feature would result in disciplinary action.

### Q. What if I have a commitment or class that prevents me from eating during the open hours?

If you have a routine conflict, you may email the manager and make unique accommodations to ensure that you can still eat.

### Q. Where can I see the menu?

Online, linked [here](#). It is a 4-week rotating menu with live updates.

**ATTENTION: If you do not have your student card, you can NOT eat at the dining hall. If lost, you will need to provide proof in the form of a receipt that you have ordered a new card.**

## INTERNET AND CONNECT IT



Students at Huron receive access to complimentary wifi and is accessible with your university provided log-in when you signed up for residence. If you have additional devices you'd like to register like computers or gaming consoles, register them with Connect IT, [here](#). If you're having trouble with internet connection, troubleshoot [here](#).



## MAIL



### Q. What is my mailing address?

A. All mail should be addressed in the following format:

Your name

c/o Huron University College

Room #, Residence Building (i.e: Rm#313, O'Neil/Ridley)

1349 Western Road London, ON N6G 1H3

### Q. Where do I get my mail?

Mail pick up is in the mail room by the dining hall. There will be lockers for packages that are available 22hrs a day. You'll be sent an email with instructions for the locker with your package in it for pick up. All paper mail will be held at the desk for pick up – between 10:00 a.m. - 11:00 a.m and 3:00 p.m. - 4:00 p.m.

## BICYCLES



You may have a bicycle on campus, however the only storage available at Huron is bicycle racks outside the O'Neil/Ridley residence, Burnlea Tunnel Bike Room, or your own residence room.

- There is a new indoor bicycle storage area for up to 20 bikes requires a \$25 deposit on the access fob and reservation. Having a fob does not guarantee you a space. Spaces are available on a first come first serve bases. Additional covered outdoor bike racks can be utilized.
- Additional information will be provided in Early September.

## PARKING



Student parking permits are available through Huron's parking website for purchase starting Thursday, July 4, 2024. Permits are only available to registered full-time students enrolled at Huron University. Passes are limited and are sold based on available spaces. Follow this link for more information on parking passes and the application process, [here](#).

There is Pay and Display parking and EV charging stations available on campus. Huron's Pay and Display machine takes Visa, Visa Debit, Master Card and exact Cash. You can also pay via the Honk mobile app. Huron currently offers two Electric Vehicle Charging Stations which are located next to our Pay and Display parking lot. EV charging stations are for electric vehicles only that bear the appropriate license plate. These are not valid parking spots and can only be utilized while your vehicle is charging.

## PUBLIC TRANSPORTATION



You can catch public transportation on Western Road in front of Huron and the University Community Center on Western campus. For schedules, call (519) 451-1347 or check the [London Transit Commission website](#). Google also has routes and pick-up times. Your student fees cover the cost of a bus pass, and you'll receive instructions on how to get it when you arrive. For more details about your bus pass, find info [here](#).

## LAUNDRY



There is shared laundry facilities available in every building on the ground floor. You must provide your own detergent. Payment uses a smart phone app and the instructions can be found by scanning or clicking the QR code.



## MINI-FRIDGES

Mini fridges are recommended for anyone who would like to store small things like pop or leftover take-out. Full and apartment sized fridges are prohibited. If you don't want to purchase your own, many students choose to rent affordable mini-fridges through our campus partner Coldex for more information scan or clicking the QR code.



## SAFETY PRECAUTIONS



### SAFETY PRECAUTIONS

Your safety is our top priority. Here are some important safety precautions to keep in mind:

### GENERAL SAFETY TIPS

**Lock Your Door:** Always lock your door when you leave your room, even if it's just for a few minutes.

**Bring your key:** Always keep your residence key on you. Lockouts will begin being charged after 4.

**Be Aware of Your Surroundings:** Stay alert and be aware of what's happening around you.

**Use Foot Patrol:** Utilize campus security services such as escorts when walking alone at night, 519-438-7224, ext 854.

### EMERGENCY PROCEDURES

**Fire Alarms:** Familiarize yourself with emergency exits and muster zone in front of the Frank Holmes building.

**Emergency Contacts:** Know the emergency contact numbers for campus security and local emergency services. Western utilized an emergency contact alert service called AlertU, information can be found [here](#).

### Contact Information for Campus Security

519.521.9407 or Ext. 555

## FACILITIES AND BUILDINGS



### RESPECT FOR FACILITIES AND BUILDINGS

Maintaining the condition of our residence facilities is crucial for the well-being of all residents. Here's how you can help:

### CARE AND MAINTENANCE

**Cleanliness:** Keep common areas clean and tidy. Dispose of trash properly and clean up after yourself. Garbage guidelines are available on posters in residence.

**Reporting Damages:** Report any damages or maintenance issues immediately to prevent further damage.

If you need to have something fixed or you notice damage – File a ticket using your Western login by scanning or clicking the QR code.



### RESPONSIBILITY FOR COMMON AREAS

**Shared Spaces:** Treat common areas with respect. These include lounges, kitchens, bathrooms, and study areas.

**Personal Items:** Do not leave personal items in common areas.

**Respect for Staff:** From housekeepers to security, each staff serves a vital role in our operations, and you should treat them with the utmost respect by being cooperative if a Huron Staff provides direction.

## FIRE SAFETY



Fire safety is a top priority in residence. Here are important guidelines and procedures:

### FIRE SAFETY EQUIPMENT

**Smoke Detectors:** Each room is equipped with smoke detectors. Do not tamper with them.

**Fire Extinguishers:** Located throughout the residence halls. Know their locations and how to use them.

### EVACUATION PROCEDURES

**Fire Alarms:** When a fire alarm sounds, evacuate the building immediately using the nearest exit.

**Meeting Points:** Familiarize yourself with designated meeting points outside the building for further evacuation to the Frank Holmes building.

**Do Not Use Elevators:** Use stairs only during a fire alarm or evacuation.

### THERE WILL BE SEVERAL FIRE DRILLS PER YEAR

### PREVENTING FIRES

**Electrical Safety:** Avoid overloading electrical outlets. Use surge protectors and unplug appliances when not in use.

**Prohibited Items:** Do not use candles, incense, or other open flames in your room.

## IMPORTANT HURON DATES 2024-2025

Keeping track of important dates ensures you stay informed and prepared throughout the academic year. Final exams will run from December 9 - December 22, 2024 and April 11 - April 30, 2025. The exam schedule will be posted by mid-November and Mid-March. Please refrain from booking a trip, flight etc. until you have confirmed your final exam schedule. Important dates are here:

### ACADEMIC CALENDAR

**Start of Classes:** September 5, 2024

**Reading Week:** October 12-20, 2024

**End of Term:** December 6, 2024

**Exams:** December 9-22, 2024

**Classes Resume:** January 08, 2025

**Winter Reading Week:** February 17-25, 2025

**Winter Classes end:** April 08, 2025

**Winter Exams:** April 11th – 30th

### RESIDENCE MOVE-IN/OUT DATES

**Move-In Day:** September 1st, 2024

**Move-Out Day:** May 1, 2025

### KEY EVENTS AND HOLIDAYS

**Orientation Week:** September 1-7, 2024

## RESIDENCE DISCLAIMERS



### HURON UNIVERSITY RIGHT OF ENTRY

Students living in Huron University's residence agree to maintain a safe and healthy environment. The university reserves the right to have an authorized representative enter and inspect a room or suite under the following conditions:

- Probable cause of a Residence Discipline Code violation
- Planning and performing maintenance
- Clear and present danger
- Belief that a resident needs immediate assistance, has been missing for a long time, or is believed to be at risk in some way.

### ENTRY PROTOCOL

1. Knock on the door and wait.
2. Knock again and wait.
3. Knock once more while entering, announce their presence, and lock the door when leaving (even if it was previously unlocked).

## KEY CONTACTS



If you'd like to find out more information or contact departments directly, scan or click the QR below to a director of all the student services.





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