



## Kyoto University of Foreign Studies Exchange Program Fact Sheet

<b>University Name</b>	Kyoto University of Foreign Studies (KUFS)
<b>President</b>	Takahiro ONO
<b>University Website</b>	<a href="http://www.kufs.ac.jp">http://www.kufs.ac.jp</a>
<b>Partner University Website</b>	<a href="http://www.kufs.ac.jp/en/partner/">http://www.kufs.ac.jp/en/partner/</a>

### Division of International Affairs

#### Address

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615-8558 JAPAN  
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#### Contacts

Agreement	<a href="mailto:oips@kufs.ac.jp">oips@kufs.ac.jp</a>
Inbound	<a href="mailto:incoming_oips@kufs.ac.jp">incoming_oips@kufs.ac.jp</a>
Outbound	<a href="mailto:outgoing_oips@kufs.ac.jp">outgoing_oips@kufs.ac.jp</a>
Housing Support	<a href="mailto:housing_support@kufs.ac.jp">housing_support@kufs.ac.jp</a>

### Academic Calendar

#### Arrival and Orientation

#### Semester Period

#### Lecture Period

	Spring Semester	Fall Semester
Arrival and Orientation	End of March	Beginning of September
Semester Period	April 1 ~ September 19	September 20 ~ March 31
Lecture Period	Middle of April ~ End of July	End of September ~ End of January

### Nomination and Application

#### Nomination Period

#### Application Period

	Spring Semester	Fall Semester
Nomination Period	October 1 – October 30	March 1 – March 31
Application Period	October 1 – November 20	March 1 – April 20

#### Procedures

##### STEP1. Nomination

Partner universities: Fill in the Nomination Form and submit it via Google Form during the specified nomination period.

##### STEP2. Online Application

Students: Submit application documents through the online application system during the specified application period.

Refer to the [Partner University Website](http://www.kufs.ac.jp/en/partner/) for required application documents and application procedure.

#### << Extension Request >>

Should any students wish to extend their exchange period, send a request to [incoming\\_oips@kufs.ac.jp](mailto:incoming_oips@kufs.ac.jp) from the home university coordinator before the application deadline.

### Courses (Non-degree)

#### Japanese Course

Japanese Studies Center for International Students (Bekka)  
\*Based on the Bekka curriculum, students will take classes of Japanese language and Japanese Culture. Elective classes can be chosen from the Bekka timetable.

13 subjects per semester

Japanese

[Timetable \(Tentative\)](#)

#### English Course

Department of Global Studies, Faculty of Global Engagement  
\*Students will take classes from about 30 selected classes of the Department of Global Studies. Classes are basically conducted in English.

6 subjects per semester

English

[Timetable \(Tentative\)](#)

\*Japanese language class is not available for this course

#### Minimum Course Load

#### Language of Instruction

#### Course List

#### Transcripts

KUFS will send transcripts to the partner universities after the end of the following dates.  
(Spring Semester: After September 20 / Fall Semester: After March 20)

#### Note

The course cannot be changed once the application is accepted.

## Requirements for Exchange Students

<b>GPA</b>	GPA of 2.5 or higher is preferred on a 4.0 scale
<b>Language Proficiency</b>	*Other requirements except below are as per the agreement. <b>Japanese Course</b> <ul style="list-style-type: none"><li>• Required to have studied the Japanese language for 150 hours or more</li><li>• To be able to read and write <i>Hiragana</i> and <i>Katakana</i></li></ul> <b>English Course</b> <ul style="list-style-type: none"><li>• To have the English language proficiency equivalent to TOEFL iBT score of 62 or IELTS score of 5.0 for students from non-English-speaking countries and regions</li></ul>

## Visa

KUFS will do proxy application for a Certificate of Eligibility (COE). Once a COE is issued, KUFS will send PDF files (COE and acceptance letter) to partner universities by email. Students should obtain a Student Visa at the nearest Japanese Embassy or Consulate upon receipt of the PDF files from KUFS.

## National Health Insurance

All international students residing in Japan for over 3 months are required to enroll in the Japanese Health Insurance. Those students holding a Student Visa are required to pay approx. 18,000 yen per year.

## Accommodation

### Accommodation Arrangement by KUFS

KUFS will arrange accommodations only for those who have submitted a request on the online application system. All rooms arranged by KUFS are furnished single rooms. A rent must be paid by Flywire per semester (min. 378,000 yen~ max. 450,000 yen). The first rent payment (for the 1st semester) is due before coming to Japan, and the second rent payment (for the 2nd semester) is due before the second semester begins. The details will be informed from Housing Support after completing the application procedures.

### Finding Housing On Your Own

Check the website below and directly contact aptment arrangement agencies.

<https://www.kufs.ac.jp/en/partner/index.html#fees>

## Cost of Living

All international students are recommended to have approx. 900,000 yen available per semester and 1,800,000 yen per year to cover their rent, meals, learning materials, and any other personal costs. \*may vary depending on personal lifestyle

## Students Assistant

We will arrange the "KUFS Student Assistant" to support international students coming to Japan to lead a smooth campus life.

Each international student is matched with a KUFS student assistant who will provide support on campus and around the university (ward office procedures, campus tours, etc.) after arriving in Japan.

## Praying Room

The praying room is available to all students, faculty and staff which is located in Building 10.

## Other Useful Website

Location	<a href="http://www.kufs.ac.jp/en/about/school_location.html">http://www.kufs.ac.jp/en/about/school_location.html</a>
Campus Map	<a href="https://www.kufs.ac.jp/en/about/facilities_equipment.html">https://www.kufs.ac.jp/en/about/facilities_equipment.html</a>
KUFS International Affairs Instagram	<a href="https://www.instagram.com/kufs_ryugakusei.bekka/">https://www.instagram.com/kufs_ryugakusei.bekka/</a>
KUFS Club Activities	<a href="http://www.kufs.ac.jp/universitylife/extracurricularactivities.html">http://www.kufs.ac.jp/universitylife/extracurricularactivities.html</a>
Library Guide	<a href="https://www.kufs.ac.jp/toshokan/eng/eriyomain.htm">https://www.kufs.ac.jp/toshokan/eng/eriyomain.htm</a>
Canteen and Cafeteria (Non-Halal Food)	<a href="https://www.kufs.ac.jp/universitylife/cooperative_store.html">https://www.kufs.ac.jp/universitylife/cooperative_store.html</a>
Local Information About Kyoto	<a href="http://www.kyotoguide.com/">http://www.kyotoguide.com/</a>